

**Proceedings of the Dolores County board of  
County Commissioners  
Regular Meeting  
November 16, 2015**

A regular meeting of the board of County Commissioners was held in their boardroom in Dove Creek, Colorado, November 16, 2015. Present for the meeting was Chairman of the Board, Julie Kibel, Commissioners Ernie Williams, & Doug Stowe. Also present for the meeting was Lorraine Hancock, Deputy Clerk to the Board, Dennis Golbricht, County Attorney, and Margret Daves, Manager of Special Projects.

**Guests**

Doug Funk, Dove Creek Press, Derek Padilla, U.S. Forest Service, Tom Rice, U.S. Forest Service, Mary Randolph, Public Health Nurse, Bruce Hankins, Dolores County School Superintendent, Jim Hutchinson, Savage Basin Construction, Nita Purkat, Senior Services Director, Todd Parisi, EMS/EMA.

**Pledge**

The meeting was started by everyone standing and saying the Pledge of Allegiance.

**Agenda**

Commissioner Williams made a motion to approve the agenda.  
Commissioner Stowe seconded the motion. All three commissioners voted in favor.

**Approval of Minutes**

Commissioner Stowe made a motion to accept the Minutes from November 2 and 3, 2015.  
Commissioner Williams seconded the motion. All three commissioners voted in favor.

**Approval of Payroll & Bills**

Commissioner Stowe made a motion to accept the payroll and bills.  
Commissioner Williams seconded the motion. All three commissioners voted in favor.

The following is a list of total payroll by Department:

County Commissioners:	8,456.76	7 Employees	
County Commissioners Other:	667.69		1 Part Time
Transfer Station:	603.09		1 Part Time
County Clerk:	3,899.75	3 Employees	
County Treasurer:	2,753.43	2 Employees	
County Assessor:	4,958.65	3 Employees	1 Part Time
GIS:	2,078.51		2 Part Time
County Maintenance:	1,967.66	1 Employee	
Traffic Enforcement	1,779.04	1 Employee	
County Sheriff:	12,663.03	6 Employees	3 Part Time

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County Coroner:	360.31	1 Employee	
EMA/EMS:	1,038.24		1 Part Time
Extension:	1,246.12	1 Employee	
DCTV:	2,496.34		10 Part Time
Veterans Office:	868.09		1 Part Time
Senior Services:	11,148.66	2 Employees	13 Part Time
Health & Nurse:	3,826.04	2 Employee	
Mandatory Weed:	1,455.34	2 Employees	1 Part Time
Admin Other:	30,241.66	19 Employees	2 Part Time
Social Services	<u>6,919.16</u>	4 Employees	
TOTAL	\$99,427.54		

**Meetings and Information**

Commissioner Williams attended the Resource Advisory Committee meeting and they have been working on the master leasing plan.

Commissioner Kibel said she attended a Senior Advisory Board meeting. She also attended the BLM EIS Sage Grouse meeting and they are still concerned about the lek buffers. She was also concerned about the possibility of limiting farming hours.

Margret Daves, Special Projects Manager said that we had a site visit with the architect last week for the new building projects.

Dennis said that he and Commissioner Williams had a meeting with the architect last week in Durango and we should receive the scope of work for the project soon.

Margret said that we will have a site visit for the RFQ candidates on November 17. She said on December 4 the County will go over the candidates.

**Public Health Nurse Location**

Mary Randolph, Public Health Nurse and Bruce Hankins, Dolores County School District Superintendent were here to discuss the remodel at the District Office.

Commissioner Kibel discussed the concerns with the ten year lease with the school.

Bruce said he doesn't see a future need for the space; he feels like the time shouldn't be an issue.

Dennis said that you can do leases between government entities without legal issues regarding binding boards to a contract.

Jim Hutchinson discussed the backup generator and restrooms issues.

There was discussion on this.

Commissioner Williams asked if there is anything we can cut down on regarding the remodel costs.

Bruce said that they could set up temporarily in the STUD room for his faculty and work on their area next year. He feels like this move will be good for everyone.

Dennis asked about terms of access and Mary said that everything has been worked out. Mary said that they would need to hire a custodian but the school would cover any major issues.

Dennis confirmed that we would just be leasing the inside space and Bruce confirmed. He said

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that we would need an annual appropriation provision in the contract.

Jim said he feels the total project should cost around \$40,000 not including the generator.

Dennis confirmed that they are discussing a 10 year lease with certain outs.

Bruce said that he doesn't want the time frame to be an issue.

Mary said at some point they might have to give up the school contract if they keep getting busy and she was concerned that they might have to move to give up the space for the new school nurse.

There was discussion on this.

Bruce said that he doesn't feel like the school would ever need a full time nurse.

Commissioner Kibel asked about the cost of the bathroom door for an ADA accessible bathroom.

Jim said if its concrete, it could cost up to \$3,000.

Margret asked about traffic patterns from the school district offices to the school board meeting room on the other side of the building and Jim said that we should be able to work through this.

Margret asked if the County will be covering all of the expenses.

Bruce said he couldn't commit funds today. He said that he would be willing to have his staff moved into the STUD room temporarily.

There was more discussion on the emergency generator.

The commissioners will check to see if the courthouses generator will handle the nurses building.

Dennis said he would like to get a lease in place first.

Commissioner Williams said that the construction work would have to be bid out.

Commissioner Williams made a motion to move the nurse into the school building pending some logistics including the generator and lease terms.

Dennis said that he would like the lease to call out the sq. ft. and what the school is expecting the County to do regarding capital improvements and maintenance. Then after the details are worked out the project can go out for bid.

Commissioner Stowe seconded the motion. All three commissioners voted yes.

Bruce said the next board meeting will be December 3 and they will work on the easement and the lease for the building.

**Senior Services CDOT Grant**

Nita Purkat, Senior Services Director was here to discuss a CDOT Grant.

Dennis went over the grant paperwork and said that it looked good.

Nita said there are two grants, one for admin and operating and the second for a replacement minivan. This minivan will go through the CDOT procurement process.

Commissioner Williams made a motion to sign both of the CDOT Grant applications.

Commissioner Stowe seconded the motion. All three commissioners voted yes.

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Commissioner Kibel said the Senior Advisory Board met this last week and she said this is the most active group she has ever seen.

Nita said that they had over 600 rides last month. Their transportation is about 40% of their budget and the other major part is the meals. She said they will soon be running out of room for meal time.

Commissioner Stowe said that the Senior Center actually stepped in to transport a vet last month.

Nita said that they are advertising for another part time driver. She said that there are some plans for intercity runs throughout the state that CDOT and the state are working on. The route would be a fixed route from Monticello to Cortez. If this happens the County could apply for grant funding. They are also looking at a potential route from Cortez to Durango.

There was discussion on this.

**Workshop on Purchasing Policy**

The commissioners held a workshop on the County Purchasing Policy.

**Architect Contract for 1<sup>st</sup> Phase and Easement with School**

No updates.

**1<sup>st</sup> Reading of the Flood Plain Ordinance**

Dennis discussed the Flood Plain Ordinance. He said that we should adopt it now as an ordinance, but will eventually just incorporate it into our Land Use Codes. He said that there are other chapters that we will ultimately incorporate, such as the addressing regulations, septic regulations, and possibly a geothermal regulation. For clarity and convenience, it would be beneficial to have as much as possible in one place. He said the one problem with ordinances is enforcing them. The enforcement mechanisms for enforcement of the Land Use Code are easier to implement.

Commissioner Kibel asked who established the flood plains and Margret said FEMA did the study in 1978 across the state.

Dennis recommended having a flood plain map on the wall and to discuss this with anyone wanting a permit for septic, building, etc.

There was discussion on flood plains.

Todd Parisi, EMS/EMA said that he will be working on the flood plain ordinance with the disaster mitigation. He will also get us a flood plain map.

The commissioners discussed a change in policy regarding receipt of improvement notices. Currently the Assessor receives the notices and notifies the applicant of the need to obtain addressing, septic permits, etc. The Commissioners discussed the benefits of having notices initiated in the Commissioner's Office. It was suggested that all of the forms could be kept in one place and we would have a kind of planning department. That way, we would know about projects and whether there are any water issues, subdivision problems, addressing issues, or floodplain requirements involved. It was decided to implement the policy. The Commissioner's Office would then give the notices to the Assessor's Office. We will notify the Assessor of the process change.

**Social Services**

Malynda Evan, Social Services Interim Director was absent however she did send in the financials and the minutes for October.

Commissioner Stowe made a motion to approve the financials for October.

Commissioner Williams seconded the motion. All three commissioners voted yes.

Commissioner Williams made a motion to approve the minutes from October.

Commissioner Stowe seconded the motion. All three commissioners voted yes.

**BLM/Forest Service**

*Ferris and Cabin Campground*

Derek Padilla and Tom Rice, U.S. Forest Service were here to give an update on the Ferris and Cabin Campgrounds.

Tom presented a list of responsibilities that would need to be taken care of at the two campgrounds. Ferris Campground has a water system that can be influenced by surface water and this might be abandoned due to the amount of testing that will need to be continued. The State of Colorado regulates all of the water and this campground would have to follow all of these regulations. Tom said that Dolores County will need to visit with Montezuma County about Ferris Campground. Tom said if you charge people to use the site, we would have to file for a special permit; the commissioners decided that since this campground doesn't bring in a lot of revenue they wouldn't charge for usage.

Commissioner Williams asked if these sites are closed in the winter and Tom said they close after hunting season. Derek said there is a wildlife closure of the road in the winter up to the dam anyway.

Tom said Cabin Campground should not be opened to overnight use; the Forest Service has certain standards that must be met for health and safety.

Commissioner Stowe asked about the cost of the insurance.

Tom said it's probably just adding the Forest Service on the plan with an indemnity clause.

The commissioners will check into this.

Commissioner Kibel asked if the responsibilities are met could they reopen Cabin Campground.

Derek said that he can't give a definite yes but it would be very likely.

Tom said that there would be language in an agreement regarding how to handle things such as vandalism; this will be sent to the commissioners.

There was discussion on the UPS hours.

Tom said that the Forest Service would take care of the hazard trees.

Derek said the Recreation Site Analysis might wait till after the holidays and there would be a comment period after that. He said they are about complete with the Glade Analysis but might hold off on the release to the public until after the holidays with it also. They also reissued the permit to the Ormiston Point Pit for another 5 years.

Commissioner Kibel discussed the Boggy Draw signage.

Tom said that most posts have been driven over or removed on the Glade by the public. He said that they haven't seen evidence of game retrieval which is great. He said that bouldering roads off is the best way to stop people traveling down the closed roads.

Derek said as of right now, it doesn't look like game retrieval will be stopped unless issues arise

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since we are only 2 years into a 5 year plan.

Commissioner Stowe asked if they could use the kill ratio from the Colorado Parks and Wildlife if the game retrieval was in jeopardy of being closed; Tom and Derek said yes.

Derek said that they don't see a lot of use outside of hunting season on the Glade.

Commissioner Kibel said that she noticed a lot of trees cut on the way to the Overlook and Tom said that they open it up for firewood gathering.

Derek said that when you collect firewood, you can only be off the road one vehicle length.

Tom said that the NEPA analysis for the Dunton recreation sight is being written right now.

There was discussion about the property lines of the Rico Cemetery being on Forest Service land.

Derek said that the Forest Service is working on trespass issues such as with the Spruce Glen property.

**Resolution 11-15-01**

The Commissioners received a Clara Ormiston Fund resolution to sign. It has been approved by Malynda Evans, Social Services Director.

Dennis said that he talked to the trustee at Wells Fargo to make sure the county is handling the funds legally. He said that everything in our fund is the County's to distribute.

The Commissioners previously voted on a Clara Ormiston application at a prior meeting pending the legality of using the fund; they signed the resolution.

**NCA**

Commissioner Williams said that all of the groups voted to move ahead with David Robbins, Attorney. They will look at the costs and the grant funding that will be available.

Margret asked about funds that need to be included in the budget for next year and Williams said at this point he doesn't know what it will take.

Commissioner Stowe said that the Farm Bureau is on board with the plan.

**Adjourned**

Commissioner Stowe made the motion to Adjourn.

Commissioner Williams seconded the motion. All three commissioners voted in favor.

The meeting ended at 2:05pm.

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Chairman of the Board of County Commissioners

Attest:

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Deputy Clerk to the  
Board of County Commissioners