

**Proceedings of the Dolores County Board of
County Commissioners**

August 30, 2018

A regular meeting of the Board of County Commissioners was held in the boardroom in Dove Creek, Colorado on August 30, 2018. Present for the meeting were Chairperson Steve Garchar, Commissioner Floyd Cook and Commissioner Julie Kibel. Also, present for the meeting were; County Attorney Dennis Golbricht, Special Projects Manager Margret Daves and Deputy Clerk to the Board Jody Gardner.

Guests

Treasurer Janie Stiasny, Maintenance Supervisor Steven Stiasny, Clerk and Recorder Larita Randolph, Pioneer Center Director Nita Purkat, Extension and Weed Manager Oma Fleming, Mapping and Addressing Director Amber Fisher, Road and Bridge Supervisor Steve Davis, Colorado State Extension Representative Gus Westerman, EMS Director Keith Keesling, HR and Financial Director Lenore Carhart, Social Services Representative Janet Crawford, Assessor Berna Ernst, and Dove Creek Press Representative Tammy Barr

Pledge

The meeting began with everyone standing to recite the Pledge of Allegiance.

Approval of Agenda

Commissioner Cook made a motion to accept the agenda.
Commissioner Kibel seconded the motion.
All three Commissioners voted in favor of the motion.

Approval of Minutes

Approval of the Board of County Commissioner minutes from the August 20, 2018 minutes.

Commissioner Kibel made a motion to accept the minutes.
Commissioner Cook seconded the motion.
All three Commissioners voted in favor of the motion.

Department Head Meeting

Assessor: Berna Ernst stated that the County Certification has been completed.

Treasurer: Janie Stiasny had nothing to share.

Maintenance: Steven Stiasny has ordered a new privacy door for the HR office and it will be installed as soon as it's received.

Nurse: Mary Randolph was not present.

Sheriff: Jerry Martin was not present.

Proceedings to the Board of County Commissioners on August 30, 2018

Clerk: Larita Randolph had a recent visit with the Director of Elections. A disability survey was conducted and was found lacking. A handicap accessible counter was recommended but not mandatory as there is access through another entrance into the Clerks voting area. Wheelchair accessibility in the east parking lot and proper signage will be addressed in the near future when the parking lot is chip sealed. The handicap accessible and a van accessible sign will be installed at the proper heights.

A new web-based system for the Motor Vehicle Division was implemented.

In mid-August a Windows 10 Recording system was integrated.

An Election computer was necessary for compatibility purposes with the new system.

Extension and Weed: Secretary Oma Fleming reported approximately 150 attendees to the Fair's Ice Cream Social and Pet Show during this year's County Fair.

Extension: CSU Extension Agent Gus Westerman completed moisture assessments for pinto beans, safflower and sorghum sedan necessitated by the drought conditions.

The County Fair was successfully held in August with several local 4-H projects being sent to compete at the State Fair and placing well there.

Keith and Kelsey Keesling will be going to Fort Collins for an Emergency Preparedness Instructor Training through CSU Extension to hold community education classes for kids.

Mr. Westerman attended a conference in Tennessee. The programs offered here are comparative with those showcased at the conference.

The after-school AmeriCorps position has been filled. A background check is being completed and STEM training will be soon attended. Plans are for the after-school program to start in October.

Mr. Westerman has been appointed as an Agriculture Disaster Drought Representative. Research is being done to assist Extension agents with drought and fire response assistance and to be able to provide resources to benefit residents.

A Producers Assistance Tariff Relief Program will soon be available for wheat and corn commodities.

DCDC has a building for sale at the Industrial Park and is looking for a tenant for the big building. Commercial business signage space will be provided along the new fence compliant with CDOT regulations. Community Voice will implement mapping in conjunction with DCDC in an attempt to attract and direct attention to existing and potential businesses.

EMS: Keith Keesling was elected to be on the Southwest Health Care Coalition committee.

Mr. Keesling is working on drafting an EOC Manager plan to be implemented for the County.

Over the last 12 weeks, Search and Rescue has had 9 active searches with 5 lifesaving rescues as well as 3 category 3 fires in the County.

Social Services: Janet Crawford is working hard to fill in for Director Evans who is on leave.

Human Resources: Finance and HR Specialist Lenore Carhart will be reimplementing the processing of checks to be issued on the first and third Monday of the month.

Fraud protection for EFT sheets will need to be signed immediately for processing.

Senior Services: Nita Purkat said the parking lot has been finished and will be completely cured and ready for use next week. The walking path is in the process of being poured.

The recent one-year warranty walk-through went well at the Pioneer Center. The kitchen is being finished.

Another glycol leak was located in the attic and was repaired before any damage had occurred.

Julie Bingham is on board training part time as Nita Purkat's Director position replacement.

Addressing and Mapping: Amber Fisher finished readdressing the Groundhog and Glade area.

Ms. Fisher will begin mapping out driveway permits and then right of ways.

An address training will be held in September for the new dispatchers and deputies in the Sheriff's office.

Assistant Ashley Spigner is working on scanning existing septic system information into an access data base.

Special Projects Manager: Margret Daves discussed the upcoming budget decreases, mandated elected official raises and will hand out preliminary budgets.

The DOLA Road Grant was approved for the chip sealing of Road R. Next spring the project will be begin.

An E-Waste bi-annual project was discussed as an option to eliminate electronic waste within the County. The Zero Waste Initiative supporters suggested American Recycling be contacted as a possible source for removal of collected electronics. Special Projects Manager Margret Daves will contact the company for more information. Compliance with CDPHE regulations and storage of the electronics is also being researched.

The County currently takes in E-Waste at the transfer station and transports it to Montezuma County when a load has accumulated.

Road & Bridge: Steve Davis was visited by MSHA. A single minor citation was found; however, it was addressed that day with no penalties. A helicopter landing site is required at all pit locations. An AED is also required on all locations. There is an available one in the Sheriff's office until purchases can be made for all locations.

Mr. Davis is making plans with Town Manager Sonny Frazier and Thompson Construction Owner Rod Thompson to complete a chip seal project at the Courthouse. Weed spraying and crack sealing will be completed prior to the chip sealing. Parking lots will be temporarily unavailable. The Town will be chip sealing Main Street amongst others this year.

Road and Bridge Grader Lease

The Road and Bridge Grader Leases and attached amendment (drafted by Attorney Golbricht) were previously signed by Commissioner Garchar.

Clerk Personnel Issue

Clerk Larita Randolph was present to discuss a letter from the BOCC in regards to adequate funding within the Clerk budget for employees. There are currently three non-elected employees in the Clerk's office versus the previous normal staffing of 2. Two employees were hired to replace a former employee with the knowledge that another employee was actively searching another employment source. Having three employees has stretched the approved budget for the office. Ms. Randolph stated that funds are available and set aside in a Clerk Hire fund. A resolution will transfer the funds into the general budget to backfill the lack of funds in the Clerk's General Budget.

A new recording system, motor vehicle system and this being an election year have increased the duties performed in the office. The third position will not be continued after the employee finds other employment or as of December 31, 2018 whichever may come first.

Resolution 8-18-04

An updated signature card was necessary due to staff changes and the need for a check signing to be completed during County business hours. Therefore a Resolution setting forth signatory and attestation authority on the County Warrant Account at Community Banks of Colorado was updated.

Commissioner Cook made a motion to accept Resolution 8-18-04 updating signatory authorization. Commissioner Kibel seconded the motion. All three Commissioners voted in favor of the motion.

Personal Property Discussion

Assessor Berna Ernst discussed a discrepancy in Oil and Gas personal property tax reporting documentation. Oil and Gas Companies send DEC or NERF schedules to report their productions, what was sold and expenditures. The figures from the two reports vary causing a variance in the amount taxed to the companies. Commissioners agreed to have Assessor Ernst request a review of both reports submitted by the auditor.

Meetings and Information

Commissioner Kibel: Received a call from a concerned Disappointment land owner. The concern was directed towards Wildlife Services entering upon the parcel for predation purposes. Ms. Kibel did some research and shared the following details; Wildlife Services was previously known as the Trapper Program. The program is USDA sponsored. For the program to function a Memorandum of Understanding (MOU) between to the USDA and the County has to be in place. There is not such an agreement in place at this time in Dolores County.

Commissioner Garchar: Shared details involving CDPHE and the possibility of increased measures with vehicle emissions allowances.

An Empire Electric Refrigerator Recycling Drive is being planned in April 2019 for Earth Day.

Special Projects Manager Margret Daves: Invited all Elected Officials and Department Heads as well as their employees to attend a field trip to the Ansel Hall Ruins located in Cahone, Colorado on the Canyon of the Ancients National Monument at the next BOCC meeting on Monday, September 17, 2018.

New Business

There was no new business.

Old Business

Executive Session: Attorney Golbricht requested an Executive Session in accordance with CRS 24-6-402 (4)(b) for the purpose of receiving legal advice from council regarding ongoing litigation. It was the opinion of Attorney Golbricht that the matter constitutes attorney/client privileged matters therefore no minutes or recordings should be kept.

Commissioner Cook made a motion to enter into to an Executive Session at 11:52am.

Commissioner Kibel seconded the motion.

All three Commissioners' voted in favor of the motion.

The Executive Session ended at 12:08pm.

Commissioner Garchar closed the meeting.

Chairman to the Board of County Commissioners

Attest:

Deputy Clerk to the Board of County Commissioners