

**Proceedings of the Dolores County Board of
County Commissioners**

April 30, 2019

A regular meeting of the Board of County Commissioners was held in the boardroom in Dove Creek, Colorado on April 30, 2019. Present for the meeting were Chairperson Floyd Cook and Commissioners Julie Kibel and Steve Garchar. Also, present for the meeting were County Attorney Dennis Golbricht, County Administrator Margret Daves and Deputy Clerk to the Board Jody Gardner.

Guests

Dolores County Maintenance Supervisor Steven Stiasny, Dolores County Clerk and Recorder Lana Hancock, Dolores County Emergency Manager Keith Keesling, Dolores County Mapping and Addressing Specialist Amber Fisher, Dolores County Road and Bridge Supervisor Steve Davis, Dolores County Extension and Weed Secretary Oma Fleming, Dolores County Social Services Director Malynda Evans, Dolores County Health Nurse Mary Randolph, Dolores County Assessor Berna Ernst, HR and Finance Specialist Lenore Carhart, CSU Agent Gus Westerman and Dolores County Sheriff Don Wilson, CDOT Engineer Erin Lucero, Town of Dove Creek Manager Sonny Frazier, Water Solutions Representative Deagan Chadd

Pledge

The meeting began with everyone standing to recite the Pledge of Allegiance.

Approval of Agenda

Commissioner Kibel made a motion to approve the agenda with additions.
Commissioner Garchar seconded the motion.
All three Commissioners voted in favor of the motion.

Approval of Minutes

There were no minutes for approval.

Department Head Meeting

Assessor: Berna Ernst said the Notice of Valuations (NOV) are being mailed out today.

Road & Bridge: Steve Davis said the road crew is almost ready for the chip seal product at Road R. Mag chloride will be applied prior to the chip seal project. Other county roads will be magged following the project.

Clerk: Lana Hancock said her office is running smoothly.

Treasurer: Janie Stiasny stated that today is the deadline for full property tax payments.

Maintenance: Steven Stiasny is preparing to lay new carpet in three of the upper courthouse offices. An office each weekend will be re-carpeted over the next three weeks.

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Extension and Weed: Secretary Oma Fleming said the Weed district has begun spraying. There are several prominent types of weeds needing sprayed after the wet winter.

The shooting range backstop at the fairgrounds has not held up. Research is being conducted on a more suitable design.

The Junior Rodeo season is almost ready to get started.

Extension: CSU Extension Agent Gus Westerman has conducted numerous consultations with the identifying the various plants starting to grow.

Trimming at the Yellow Jacket CSU Orchard was completed and fertilizer was applied.

Mr. Westerman recently gave 3 presentations.

The STEM/AmeriCorps sight visit was completed. Reports from the community have been positive. The current member will not be filling the position next year. A new member will be sought for the program. The community has given rave reviews about the success of the program.

The Chamber of Commerce held their nonprofit summit on Saturday.

Community Pay-it-Forward group and other nonprofits are starting to work together to bring the community groups together in a collaborative effort to benefit the people of Dolores County.

Mr. Westerman and Secretary Oma Fleming attended the Western Region meeting in Ouray, CO last week, where Ms. Fleming was honored with the Kellie Clark Outstanding Administrative Assistant Award. Kellie Clark was the Western Region administrative assistant for 40 years. This was the first year the award was given.

4-H had a very successful dog and cat vaccination clinic, with 160 animals treated.

Nurse: Mary Randolph is starting the contract renewal season. There have been a lot of audits and reports with it being the end of the contractual year.

\$1600.00 was received from Southwest Colorado Healthcare Coalition.

Sheriff: Don Wilson said Undersheriff Lathrop has completed a policy and procedures manual for the sheriff's department. The manual has been sent to Attorney Golbright for review.

More bids are being requested for a pickup.

EMS: Keith Keesling recently attended the State Internet Portal Authority (SIPA) grant awards ceremony in Denver, CO to receive funds on behalf of the County. Dolores County was granted \$3700.00.

Mr. Keesling stated that the grant requesting AED's had been approved.

Human Resources: Finance and HR Specialist Lenore Carhart is very appreciative of her new assistant MaryAnn Baker. Ms. Baker is catching on quickly and assisting with the accounting and financial workload that has accumulated over the last year that Ms. Carhart was without an assistant.

Ms. Carhart mentioned the need to redeem the rewards points on each departments visa card.

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Senior Services: Julie Bingham was not present.

Social Services: Malynda Evans is preparing for the CCI summer conference.

Ms. Evans is putting together a June training for local collective agencies on adult and child protection services.

Ms. Evans is working with the District Attorney's office on automatic sexual behaviors and how the charges will be applied as well as how assistance will be offered.

Addressing and Mapping: Amber Fisher attended a regional census meeting in Cortez last week. Ms. Fisher explained the importance of the census count as monies are received from the state for each area according to the population. Census day is April 1, 2020.

Special Projects Manager: Margret Daves had also attended the census meeting and asked for everyone's assistance when the time comes.

Job Descriptions and Employee Reviews

Attorney Golbricht discussed the many purposes behind the need for job descriptions. Reasons including:

- for a successful review process between employees and supervisors
- when advertising for open positions
- for the BOCC to have a better understanding of what trainings and responsibilities are associated with positions to compensate employees appropriately
- to justify a new position or to change a part-time position to a full-time position when a workload is unreasonable for a specific position
- to know if an employee with a claim of disability can perform the essential job functions and duties of a position with or without reasonable accommodations from the County

Image Net Review, Assessment and Recommendation for IT Services

Image Net Representatives Dan Shearer, Zachary Knott and Systems Administrator Paul Rugel presented a detailed evaluation of the three County office computer systems that had been reviewed.

After discussion the BOCC asked for all of the County entities systems to be reviewed. An assessment of the review and a cost proposal for services will be presented by Image Net in June.

Meetings and Information

Commissioner Kibel: Wrote a letter in response to the CORE Wilderness Act.

Ms. Kibel explained the BOCC's thoughts behind the purchase of some town lots between Don and Shari Street. Growth is inevitable with the current courthouse crowding issues and the need for expansion. Land to grow on is a must with any DOLA building grant applications. Proximity to the Pioneer Center is preferential. A general campus setting with service providers located closely is desired. A DOLA grant to hire a planning consultant may be sought.

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Commissioner Garchar: Recently attended a Region 9 meeting in Durango where Dan Fernandez was recognized as a 28-year member of the 30-year organization.

Dolores Water Conservancy District's Ken Curtis said McPhee Lake is 35 feet below full with a 12-18" rise daily. Irrigating water will be on next week.

The Empire Electric refrigerator/freezer recycling event at the transfer station brought in 69 units.

Commissioner Cook: Mentioned that the unfunded mandated family health care act had been tabled at the legislative level.

Public Comment

Commissioner Cook opened the meeting up for public comment. No one was present.

Public Meeting for CDOT New Construction

Public Notice of the meeting was published in the Dove Creek Press for 3 weeks. Written comment as well as attendance of the meeting were posted as options, so ample opportunity for concerns or questions could be submitted. There was no general public at the meeting and no written comment received.

Present from the Town of Dove Creek were Town Manager Sonny Frazier and Deagan Chadd.

CDOT Lead Architect Erin Lucero was present from Denver, Colorado. A new building for CDOT's Region 5 has been proposed at their current location on Road 7.7.

A new metal building with 6 bays for trucks and one bay for administrative purposes is proposed.

The addition of a wash bay was a concern due to the chemicals being washed off of trucks. Most of the CDOT locations throughout the state have been tied into town septic lines with no issues.

Mr. Chadd had some questions in regards to boring the road to replace a culvert and upgrade the water tap. The current culvert is somewhat plugged with sediment due to silting that needs remedied.

Commissioner Kibel made a motion based upon the plans submitted for approval of the project conditional upon compliance with all local, state and federal laws, rules and regulations. CDOT confirmed that such compliance would be met, including compliance with any Town conditions for connecting and using the public sewer system.

Commissioner Garchar seconded the motion.

All three Commissioners voted in favor of the motion.

New Business

Senate Bill 19-181 Discussion: Attorney Golbricht read a draft press release to the BOCC in response to Senate Bill 19-181.

Commissioner Garchar made a motion to approve the press release drafted by Attorney Golbricht with the request that the letter be shared with the COGCC as well as the local oil and gas producers within Dolores County.

Commissioner Kibel seconded the motion.

All three Commissioners voted in favor of the motion.

Old Business

Continued Discussion Regarding Waste Removal and Operations at the Transfer Station: The discussion was postponed.

Property Acquisition Discussion:

Attorney Golbricht and County Administrator Margret Daves gave an update prior to the start of the meeting.

Executive Sessions

Executive Session to Discuss Personnel:

An employee requested an Executive Session for a personal matter. Attorney Golbricht cited CRS 24-402-(f)(l). A recording will be kept for 90 days before being destroyed.

Commissioner Garchar made a motion to enter into executive session.

Commissioner Kibel seconded the motion.

All three Commissioners voted in favor of the motion.

Commissioner Kibel made a motion to end the executive session.

Commissioner Garchar seconded the motion.

All three Commissioners voted in favor of the motion.

Executive Session Regarding Litigation Issue:

Attorney Golbricht cited CRS 24-6-402(4)(b) to receive legal advice regarding a litigation matter. The attorney stated that the matter constituted attorney client privileged discussion and therefore no recording or minutes would be kept.

Commissioner Garchar made a motion to enter into Executive Session.

Commissioner Kibel seconded the motion.

All three Commissioners voted in favor of the motion.

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Commissioner Kibel made a motion to end the Executive Session.
Commissioner Garchar seconded the motion.
All three Commissioners voted in favor of the motion.

Commissioner Cook closed the meeting.

Floyd L. Cook

Chairman to the Board of County Commissioners

Attest:

Joy Hardner

Deputy Clerk to the Board of County Commissioners

