

**Proceedings of the Dolores County board of
County Commissioners
December 7, 2015**

A Regular meeting of the board of County Commissioners was held in their boardroom in Dove Creek, Colorado, December 7, 2015. Present for the meeting were Commissioners Ernie Williams and Doug Stowe. Julie Kibel, Chairman of the Board was absent. Also present for the meeting was Lorraine Hancock, Deputy Clerk to the Board, Dennis Golbricht, County Attorney, and Margret Daves, Manager of Special Projects.

Guests

Doug Funk, Dove Creek Press, Steven Stiasny, Maintenance Supervisor, Amber Fisher, GIS, Jody Gardner, County Administrative Assistant, Jim Hutchinson, Savage Basin Construction, Mary Randolph, Public Health Nurse, Eric Hogue, 22nd Judicial District Court Administrator, Malynda Evans, Social Services Director, Angela Myers, Dove Creek Ambulance Service Administrator.

Pledge

The meeting was started by everyone standing and saying the Pledge of Allegiance.

Agenda

Commissioner Stowe made a motion to approve the agenda.
Commissioner Williams seconded the motion. Both commissioners voted yes.

Approval of Minutes

Commissioner Stowe made a motion to accept the Minutes from November 16 and 30, 2015.
Commissioner Williams seconded the motion. Both commissioners voted in favor.

Approval of Payroll & Bills

Commissioner Stowe made a motion to accept the payroll.
Commissioner Williams seconded the motion. Both commissioners voted in favor.

The following is a list of total payroll by Department:

County Commissioners:	6,659.46	7 Employees	
County Commissioners Other:	369.40		1 Part Time
Transfer Station:	498.78		1 Part Time
County Clerk:	2,622.15	3 Employees	
County Treasurer:	2,730.15	2 Employees	
County Assessor:	3,115.99	3 Employees	1 Part Time
GIS:	1,242.91		2 Part Time
County Maintenance:	1,389.01	1 Employee	1 Part Time
Traffic Enforcement	1,265.58	1 Employee	
County Sheriff:	9,799.34	6 Employees	3 Part Time
County Coroner:	360.31	1 Employee	
EMA/EMS:	567.78		1 Part Time
Extension:	2,525.02	1 Employee	
DCTV:	3,084.08		10 Part Time

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Veterans Office:	480.22		1 Part Time
Senior Services:	8,349.20	2 Employees	12 Part Time
Health & Nurse:	4,133.92	2 Employee	
Mandatory Weed:	999.65	2 Employees	1 Part Time
Admin Other:	25,458.84	19 Employees	2 Part Time
Social Services	<u>10,642.44</u>	4 Employees	
TOTAL	\$86,294.23		

Maintenance Update

Steven Stiasny, Maintenance Supervisor was here to give an update. He said the roofer will be here this week and he has a new water cooler ordered to replace the broken one. On the south side of the building we have a lot of water running from the roof and turning into ice; he's going to look at fixing this issue.

There was discussion on a few other maintenance issues.

Public Health Nurse Contract and Generator

Dennis Golbricht, County Attorney said Dolores County negotiated a contract to lease space from the Dolores County School District to house the Dolores County Public Health Nurse.

Dennis said he made some significant changes to the document including a minimum of a ten year use agreement which will roll into another ten year use agreement as long as the parties don't opt out. The contract passed the school districts legal review and went to their board for approval however we have not received the signed contract back yet. There is also an addendum to the document which includes a floorplan that shows what portion of the building the County will have access to. The County will also have the ability to access that portion of the building without going through the school section. We will not have any maintenance or repair responsibilities minus normal wear and tear. We have also checked with the County's insurance policy to make sure the nurse is covered and the School District may be added as an additional insured.

Commissioner Stowe made a motion to authorize the chairperson to sign the contract pending the submission of the signed school board contract.

Commissioner Williams seconded the motion. Both commissioners voted yes.

Margret Daves, Special Projects Manager discussed the cost of the new generator for the Public Health Nurse.

There was more discussion on this.

Commissioner Williams made a motion that the County offers the Public Health Nurse's generator directly to the Community Health Clinic because it is already set up and running; the County will be asking \$20,000 for the generator.

Commissioner Stowe added that the County will remain the owner of the generator until June of 2016.

Commissioners Stowe seconded the motion. Both commissioners voted yes.

Commissioner Williams made a motion that once we have a signed contract from both parties, we can advertise for the construction of phase 1 and 2.

Commissioner Stowe seconded the motion. Both commissioners voted yes.

Dennis suggested having construction drawings drafted for the bid process.

There was discussion on what needs to be bid out.

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Electrical and Maintenance Issues

Eric Hogue, 22nd Judicial District Court Administrator said they are trying to increase their technology in the courtroom but they are running into some issues with the power. Because of the power issues, the “For the Record” recorder has been going down as well as the phone system.

There was discussion on the internet service provider.

The commissioners will have an electrician look into this.

Eric said that the 22nd Judicial District could buy the materials as long as the County can pay for the labor.

Colorado Works MOU

Malynda Evans, Social Service Director discussed the MOU with the Colorado Department of Human Services for the Works Program which gives temporary assistance to needy families.

Dennis looked over the MOU and said he had no concerns.

Commissioner Stowe made a motion to sign this MOU as per the recommendation from our Social Services Director.

Commissioner Williams seconded the motion. Both commissioners voted yes.

Malynda also went over the County’s Merit System Certification for 2016.

Dennis looked over the Merit System Certification and had no concerns.

Commissioner Stowe made a motion to sign the Merit System Certification.

Commissioner Williams seconded the motion. Both commissioners voted yes.

Website Renewal Contract

Dennis said there is a state organization that can host government websites; Margret will be following up on this.

Commissioner Stowe made a motion to renew the Ballentine Corporation Contract for 2016 with the removal of paragraph 6 of their contract.

Commissioner Williams seconded the motion. Both commissioners voted yes.

Community Development Action Plan

At a prior meeting Laura Lewis, Region 9 met with the commissioners to go over the Community Development Action Plan for Dolores County. After the revisions were made she sent the action plan back to the commissioners for approval.

Commissioner Williams said to be clear, Dolores County is responsible for their own Community Development.

Commissioner Williams made a motion to approve the Community Development Action Plan for Region 9.

Commissioner Stowe seconded the motion. Both commissioners voted yes.

Dove Creek Volunteer Ambulance Funding

Commissioner Williams said the Commissioners attended a meeting last week with the Dove Creek Volunteer Ambulance, the Town of Dove Creek, the Fire District, and the Fire Board to discuss possibly funding the ambulance service since their mill levy wasn’t passed. The commissioners are waiting for the Dove Creek Volunteer Ambulance to have their board meeting this week before the County makes any financial decisions regarding the ambulance service.

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Dennis suggested that the board considers having a line item in the budget that can be used for emergency services, the West Fork Fire Department, FEMA Hazards Plan, and Ambulance funding.

Commissioner Stowe made a motion to fund the emergency services fund for 2016 in the amount of \$40,000.00.

Commissioner Williams seconded the motion. Both commissioners voted yes.

1st Reading of the Flood Plain Ordinance

Dennis suggested holding off on the Flood Plain Ordinance until the Land Use Code is updated; the commissioners agreed.

Margret said that the State is looking at offering a grant to update the flood plain maps in 2016.

State Board of Equalization Update

Commissioner Williams said the Dolores County Board of Equalization tried to get seed costs, water costs, and tenant/land owner splits adjusted to more accurately reflect costs in Dolores County. The SBOE did find a mistake on the cost of the water in a drought year which brought a 5% reduction.

Commissioner Stowe said the formation of a Farmers Committee should help the Assessor's office as well.

Procurement Policy and NCA

No updates.

RBSC Building

Margret said that the county received three proposals for an owner's rep and we will be having a workshop on this today.

Dennis said we received Tracy Reynolds (RAA Reynolds) proposal. His proposal includes soils testing, preliminary design and engineer services. The purpose of his service will be to provide the necessary documents to obtain rough construction cost estimates, and have some design boards to present to DOLA for the grant presentation. Part of the proposal will be to also assist the County at the grant hearing. This is not an award of the contract for architectural/construction services for the project, which will need to go through the bid process at a later date. The fee he is charging will not exceed \$24,000.

Commissioner Williams made a motion to approve the proposal and scope of work for RAA Reynolds Ash and Associates.

Commissioner Stowe seconded the motion. Both commissioners voted yes.

Adjourned

Commissioner Williams made the motion to Adjourn.

Commissioner Stowe seconded the Motion. Both commissioners voted yes.

Meeting ended at 2:03pm.

Chairman of the Board of County Commissioners

Attest:

Deputy Clerk to the
Board of County Commissioners