

**Proceedings of the Dolores County board of
County Commissioners
Regular Meeting
December 21, 2015**

A regular meeting of the board of County Commissioners was held in their boardroom in Dove Creek, Colorado, December 21, 2015. Present for the meeting was Chairman of the Board, Julie Kibel, Commissioners Ernie Williams, & Doug Stowe. Also present for the meeting was Dennis Golbricht, County Attorney, Jody Gardner, Deputy Clerk to the Board and Margret Daves, Manager of Special Projects. Lorraine Hancock, Deputy Clerk to the Board was absent.

Guests

Doug Funk, Dove Creek Press, Malynda Evans, Social Services Director.

Pledge

The meeting was started by everyone standing and saying the Pledge of Allegiance.

Agenda

Commissioner Williams made a motion to approve the agenda.

Commissioner Stowe seconded the motion. All three commissioners voted in favor.

Approval of Minutes

Commissioner Williams made a motion to accept the Minutes from December 7 and December 14, 2015.

Commissioner Stowe seconded the motion. All three commissioners voted in favor.

Approval of Payroll & Bills

Commissioner Stowe made a motion to accept the payroll and bills.

Commissioner Williams seconded the motion. All three commissioners voted in favor.

The following is a list of total payroll by Department:

County Commissioners:	6,293.84	7 Employees	
County Commissioners Other:	369.40		1 Part Time
Transfer Station:	328.11		1 Part Time
County Clerk:	2,381.20	3 Employees	
County Treasurer:	2,108.40	2 Employees	
County Assessor:	2,497.52	3 Employees	2 Part Time
GIS:	1,189.38		1 Part Time
County Maintenance:	1,452.13	1 Employee	
Traffic Enforcement	1,240.54	1 Employee	
County Sheriff:	7,898.39	6 Employees	3 Part Time
County Coroner:	360.31	1 Employee	
EMA/EMS:	567.78		1 Part Time
Extension:	382.27	1 Employee	
DCTV:	2,773.95		10 Part Time
Veterans Office:	480.22		1 Part Time

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Senior Services:	7,028.52	2 Employees	14 Part Time
Health & Nurse:	2,472.51	2 Employee	
Mandatory Weed:	999.65	2 Employees	1 Part Time
Admin Other:	18,850.57	19 Employees	2 Part Time
Social Services	<u>4,798.66</u>	4 Employees	
TOTAL	\$64,473.35		

Meetings and Information

Commissioner Kibel said, she and Margret had a 2 hour meeting with Joyce Barnett, Dove Creek Ambulance and Todd Parisi, EMS/EMA. Todd will deal directly with each entity before decisions are finalized. Attorney Dennis Golbricht suggested that Todd's duties need to be outlined completely as a county employee that is available to the different community entities. Todd will have the ability to work full time for the county but his duties will end when he goes to do volunteer work for the ambulance and he will answer to them.

Commissioner Kibel also attended a Senior Advisory Board Meeting.

There will not be a Planning Commission meeting in December. A meeting will be scheduled on the January agenda for review and approval for county works projects.

Public Hearing to Adopt the 2016 County Budget

Commissioner Kibel made a motion to open the public hearing to adopt the 2016 County Budget at 10:00 am.

There was no one in the audience for the public hearing. Doug Funk was the only public attendee.

Commissioner Kibel went over the 2016 budget. Commissioner Williams discussed the Pelt and the Road and Bridge grant.

There were no comments from the public on the budget.

Commissioner Williams made a motion to close the public hearing and open the regular meeting Commissioner Stowe seconded the motion. All three Commissioners voted yes.

Resolution #12-15-01

Commissioner Kibel read resolution #12-15-01.

Commissioner Stowe made a motion to adopt the 2016 budget and sign resolution #12-15-01.

Commissioner Williams seconded the motion. All three Commissioners voted yes.

Resolution #12-15-02

Commissioner Kibel read resolution #12-15-02, which appropriates the funds for the different county entities. Commissioner Williams discussed in detail the changes in the 2016 budget amounts due to the increased expenditures that will originate from the building of the Senior Center and R & B building.

Commissioner Stowe made a motion to sign resolution #12-15-02 to appropriate sums of money.

Commissioner Williams seconded the motion. All three Commissioners voted yes.

Resolution #12-15-07

Commissioner Kibel read resolution #12-15-07, to set mill levies for tax abatements.

Commissioner Stowe made a motion to sign resolution #12-15-07.

Commissioner Williams seconded the motion. All three commissioners voted yes.

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Resolution #12-15-08

Commissioner Kibel read resolution # 12-15-08, to set mill levies.
Commissioner Williams made a motion to sign resolution #12-15-08.
Commissioner Stowe seconded the motion. All three commissioners voted yes.

Budget Message

Commissioner Kibel read the 2016 budget message.
Commissioner Stowe made a motion to accept the Budget message.
Commissioner Williams seconded the motion. All three voted yes.

Budget Transmittal

Commissioner Kibel read the letter of Budget Transmittal.
Commissioner Stowe made a motion to accept the Budget Transmittal.
Commissioner Williams seconded the motion. All three voted yes.

Budget Declaration

Commissioner Kibel read the Declaration to adopt 2016 budget of the County of Dolores.
Commissioner Stowe made a motion to accept the Declaration.
Commissioner Williams seconded the motion. All three voted in favor.

Request for Jody Gardner to Sign

Commissioner Kibel requested that a motion be made for Jody Gardner, Deputy Clerk to the Board of County Commissioners to sign her hand.
Commissioner Stowe made the motion.
Commissioner Williams seconded the motion. All three voted yes.

Resolution to change Social Security budget

Commissioner Kibel read the Resolution to change the Social Security budget due to recommendations made by the state auditor's.
Commissioner Stowe made a motion to accept the Budget Amendment Resolution.
Commissioner Williams seconded the motion. All three voted yes.

Resolution to amend 2015 budget

Commissioner Kibel read the resolution to amend to the 2015 budget/ General Fund due to the Social Services budget changes.
Commissioner Stowe made the motion to accept 2015 budget/General fund.
Commissioner Williams seconded the motion. All three voted yes.

Commissioner Kibel requested made a request for a motion to close out of the budget hearing.
Commissioner Williams made the motion.
Commissioner Stowe seconded the motion. All three voted yes.

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Subdivision Exemption- Myles Coroy

Myles Coroy, Dolores County Resident had previously submitted an application for a subdivision exemption. Myles said that he would like to split off a ten acre parcel that included a house from the original 50 acre parcel.

Marti Spitzer, realtor with Remax Realty, was present to represent Myles Coroy. Attorney Dennis Golbricht asked if there was road access to both parcels. Marti confirmed that both parcels would have access on County Road S.

Commissioner Williams made a motion to give preliminary approval for a subdivision exemption. Commissioner Stowe seconded the motion. All three Commissioners voted yes.

CCI Proxy Form

The Commissioners reviewed the CCI voting proxy form. Committee selections were made by each commissioner.

Commissioner Stowe made a motion to accept CCI proxy form.

Commissioner Williams seconded. All three commissioners voted yes.

Extension on Septic Permit

The Commissioners Office received a request for an extension on a 2013 Septic Permit. Typically septic permits are only good for one year. The permittees haven't started building; the plan is to in the summer of 2016. They will fill out a new application but a second fee will not be charged. They will be subject to the new regulations and will have one year to complete the septic.

Commissioner Williams made a motion to extend the septic request with a drawing to comply with new regulations with no fee necessary.

Commissioner Stowe seconded the motion. All three commissioners voted yes.

Southwestern Water Conservation District Member

Commissioners Stowe's three year term on the Board of Directors of the Southwestern Water Conservation District will expire on January 1, 2016.

Commissioner Williams made a motion to re-appoint Commissioner Stowe for another three year term.

Commissioner Kibel seconded the motion. All three commissioners voted yes.

Confirmation will be sent to the Board.

Resolution to Transfer Lottery Funds

Commissioner Kibel read resolution #12-15-03 to transfer funds.

Commissioner Stowe made a motion to sign resolution #12-15-03 to transfer \$7,500.00 from the Lottery Fund to the County General Fund.

Commissioner Williams seconded the motion. All three Commissioners voted yes.

Resolution to Transfer DOLA Funds

Commissioner Kibel read resolution #12-15-04.

Commissioner Williams made a motion to sign resolution #12-15-04 to transfer \$13,021.20 from the DOLA County Manager Fund to the County General Fund.

Commissioner Stowe seconded the motion. All three Commissioners voted yes.

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Resolution to Transfer SWRETAC Funds

Commissioner Kibel read resolution #12-15-05.

Commissioner Williams made a motion to sign resolution #12-15-05 to transfer \$10,000.00 from the SWRETAC Fund to the County General Fund.

Commissioner Stowe seconded the motion. All three Commissioners voted yes.

Resolution to Transfer UPS Funds

Commissioner Kibel read resolution #12-15-06.

Commissioner Stowe made a motion to sign resolution # 12-15-06 to transfer \$1,433.01 from the Useful Public Service (UPS) Fund to the General Fund.

Commissioner Williams seconded the motion. All three Commissioners voted yes.

Public Health Nurse Immunization Core Service Contract

The Commissioners had a contract from the Public Health Nurse to sign.

Commissioner Stowe made a motion to sign the contract.

Commissioner Williams seconded the motion. All three commissioners voted yes.

Shooting Range Environmental Site Assessment

Envirotech submitted the proposed steps regarding the removal of lead from current site. A hazardous waste removal plan was discussed. Attorney Dennis Golbricht was given the handout for review. Dennis will put a call in to the state since the scale of the project is off and maybe unnecessary for our small site.

Dove Creek Volunteer Ambulance Funding

A budget was not submitted for commissioners to review or discuss as requested.

Social Services

Malynda Evan, Social Services Director was here to present the financials and the minutes for November. There was discussion of the \$900,000 budget changes with social services. Minutes were read by Commissioner Kibel. Change of minutes was discussed; names will be added to the attendance list, before minutes are signed.

Commissioner Stowe made a motion to accept the changes and to accept the minutes.

Commissioner William seconded. All three voted in favor.

Budget request was handed out. There was discussion on different entities and their purposes. Malynda will attend a budget training in February and will cross train Janet Crawford, Social Services Tech on the Social Services budget.

Handouts on the Ormiston fund were given out. Changes were made to the treasures responsibilities and the transfer of funds to Social Services. There are currently two requests for funds.

Commissioner Stowe made a motion to accept the changes to the fund per Attorney Dennis Golbricht's recommendations.

Commissioner Williams seconded. All three voted in favor.

A running policy was discussed with changes necessary to the current guidelines for different months

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and criteria amounts for a history trail by Dennis Golbricht. Malynda agreed to set it up for future years. A minimum fund balance was discussed with distribution amounts and reoccurring distributions being the main concern for the account. Margret prepared the resolution forms for signing.

Commissioner Williams made a motion to accept the two applications for Ormiston fund distributions for this year.

Commissioner Stowe seconded. All three voted in favor.

There was discussion for quarterly reviews for Social Services staff. Dennis recommended that as director, Malynda has the authority to do so.

Commissioner Kibel made a motion to approve the financials for November.

Commissioner Stowe seconded the motion. All three commissioners voted yes.

BLM/Forest Service

This was rescheduled.

NCA

Commissioner Ernie Williams read over letter and said everyone just wants to protect the water.

RBSC Building

Owners Representative, Marty Zwislser, was hired for the position for Senior Center and R & B projects. His bid for each project was separate. Grant approval will not be known until March on R & B project.

Adjourned

Commissioner Williams made the motion to Adjourn.

Commissioner Stowe seconded the motion. All three commissioners voted in favor.

The meeting ended at 11:34 am.

Chairman of the Board of County Commissioners

Attest:

Deputy Clerk to the
Board of County Commissioners