

**Proceedings of the Dolores County Board of
County Commissioners**

December 17, 2018

A regular meeting of the Board of County Commissioners was held in the boardroom in Dove Creek, Colorado on December 17, 2018. Present for the meeting were Chairperson Steve Garchar, Commissioner Floyd Cook and Commissioner Julie Kibel. Also, present for the meeting were; County Attorney Dennis Golbricht via phone, Special Projects Manager Margret Daves and Deputy Clerk to the Board Jody Gardner.

The meeting began with everyone standing to recite the Pledge of Allegiance.

Guests

Road and Bridge Supervisor Steve Davis, Senior Services Director Malynda Evans, HR Specialist Lenore Carhart, Community Voice and DCTV Representative Kendra Cook and IT Specialist Keith Keesling

Approval of December 14, 2018 Payroll

The following is a list of total payrolls by Department:

County Commissioners:	\$10,018.21	8 Employees	
County Commissioner Other:	\$		
Transfer Station:	\$361.48		1 Part Time
County Clerk:	\$3,889.96	4 Employees	
County Treasurer:	\$2,311.04	2 Employees	
County Assessor:	\$3,925.09	4 Employees	
GIS:	\$1,676.87	2 Employees	
County Maintenance:	\$1,384.91	1 Employee	
Traffic Enforcement:	\$		
County Sheriff:	\$11,157.93	8 Employees	3 Part Time
County Coroner:	\$360.31	1 Employee	
EMA:	\$1,040.66	1 Employee	
Extension:	\$897.38	2 Employees	
DCTV:	\$1,208.5		6 Part Time
News @ Noon:	\$730.72		2 Part Time
Veterans Office:	\$480.22		1 Part Time
Senior Services:	\$7,698.46	3 Employees	11 Part Time
Health & Nurse:	\$2,848.19	2 Employees	
Mandatory Weed:	\$77.49		1 Part Time
Admin Other:	\$22,154.27	20 Employees	2 Part Time
Social Services:	\$5,313.04	4 Employees	1 Part Time
TOTAL:	\$77,498.76	62 Employees	28 Part Time

Agenda, Payroll and Expenditures

Commissioner Kibel made a motion to accept the agenda inclusive of additions and deletions, payroll and expenditures.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

Minutes

Presented for approval were the End of the Month meeting minutes from November 29, 2018 and the BOCC meeting minutes from December 3, 2018.

Commissioner Kibel made a motion to accept the above-mentioned minutes.
Commissioner Cook seconded the motion.
All three Commissioners voted in favor of the motion.

Roller Packer Bid Openings

A request to bid on a Roller Packer was advertised in the Dove Creek Press for two consecutive weeks as well as on the John Deere website.
One bid was received from Honnen Equipment for a 2019 Walk and Roller Packer bid at \$26,817.00 including installation. The bid was accepted. Mr. Davis will contact Honnen to finalize the purchase.

Community Voice Asset Mapping Discussion

Community Voice Representative Heather Nielson asked if an asset mapping questionnaire survey could be attached to employee paychecks on the next payroll sub distribution. The County averages 95 employees per pay period. Distribution of the survey and response is the goal during the project building phase.

Social Services Update

Social Services Director Malynda Evans presented the Record of Proceedings from November 19, 2018 and the Expenditure report from the period ending on November 30, 2018.

Commissioner Kibel made a motion to accept the Record of Proceedings and the Budget Expenditures.
Commissioner Cook seconded the motion.
All three Commissioners voted in favor of the motion.

BLM/Forest Service Update

United States Forest Service Representative Derek Padilla and Bureau of Land Management Representative Connie Clementson both emailed the BOCC stating that they had no new information to share at this time and would not be in attendance as previously scheduled.

Public Hearing for 2019 Budget:

Public notice was posted in the Dove Creek Press on December 5th and 12th. Commissioner Garchar opened the budget hearing at 10:02 a.m. There was no one present from the public.

Commissioner Garchar opened the meeting up for Public Comment at 10:09 a.m. with no one present.

Commissioner Kibel made a motion to approve the 2019 budget.
Commissioner Cook seconded the motion.
All three Commissioners voted in favor of the motion.

New Business

Resolution #12-18-09: To Set Mill Levies for 2019

Commissioner Cook made a motion to sign Resolution #12-18-09.
Commissioner Kibel seconded the motion.
All three Commissioners voted in favor of the motion.

Resolution #12-18-10: To Set Mill Levies for 2019 Tax Abatement

Commissioner Kibel made a motion to sign Resolution #12-18-10.
Commissioner Cook seconded the motion.
All three Commissioners voted in favor of the motion.

Resolution #12-18-11: To Appropriate Sums of Money

Commissioner Kibel made a motion to sign Resolution #12-18-11.
Commissioner Cook seconded the motion.
All three Commissioners voted in favor of the motion.

Resolution #12-18-12: To Adopt the 2019 Dolores County Budget

Commissioner Cook made a motion to sign Resolution #12-18-12.
Commissioner Kibel seconded the motion.
All three Commissioners voted in favor of the motion.

Resolution #12-18-13: Transfer of Funds from the General Fund to Senior Services in the amount of \$12,000.00

Commissioner Kibel made a motion to sign Resolution #12-18-13.
Commissioner Cook seconded the motion.
All three Commissioners voted in favor of the motion.

Resolution #12-18-14: To Amend the 2018 Dolores County Library Budget

Commissioner Kibel made a motion to sign Resolution #12-18-14.
Commissioner Cook seconded the motion.
All three Commissioners voted in favor of the motion.

Resolution #12-18-15: TAM Plan. Dolores County Senior Services Director Julie Bingham presented the TAM MOU drafted in resolution form. The purpose of the resolution was to approve participation in the CDOT Sponsored Transit Asset Management Plan.

Commissioner Kibel made a motion to sign Resolution #12-18-15
Commissioner Cook seconded the motion.
All three Commissioners voted in favor of the motion.

Possible Increase of the Ormiston Fund Distribution Amount Discussion:

Social Services Director Malynda Evans and Attorney Golbricht answered questions regarding the incoming and outgoing funds of the Clara Ormiston Fund. The fund was established in 1956 to assist with the costs associated with fighting cancer. Funds from interest and annual distributions are split with Montezuma County receiving 2/3 and Dolores County receiving 1/3.

After discussion, the Board chose not to increase the current distributed fund amount to recipients, pending possible reconsideration following research by Ms. Evans regarding the fund projections.

Reappointment of Doug Stowe to the SWCD:

Commissioner Cook made a motion to reappoint Doug Stowe to the Southwest Water Conservation Board. Commissioner Kibel seconded the motion. All three Commissioners voted in favor of the motion.

Attorney Golbricht will draft a reappointment letter to SWCD.

Right of Way Process Discussion:

Special Projects Manager Margret Daves discussed the process of having the Road and Bridge Department handle all aspects of Right of Way permits. The changes would include invoicing and collecting fees. The Commissioner Office would be eliminated from the process, providing a more streamlined and efficient process. The use of a credit card machine was suggested to receive payments. Ms. Daves will begin researching the types of credit card machines available and associated costs.

All three Commissioners in agreement to the suggested changes.

Old Business

Groundhog Snow Removal Discussion: Groundhog resident and store owner Bonnie Candelaria had contacted Commissioner Garchar via phone requesting the road to Groundhog be plowed during the posted no maintenance season. Commissioner Garchar had agreed to call Ms. Candelaria during the afternoon session of the BOCC meeting. Ms. Candelaria did not answer the call or return a call while the BOCC was in session. Commissioner Garchar will call Ms. Candelaria to reiterate that the County maintains the policy that no road maintenance is provided from November 15 – March 15.

Public Comment

There was no one present from the public during the comment period.

Meetings and Updates

Commissioner Kibel:

Commissioner Cook:

Commissioner Garchar: discussed having been contacted in regards to the previously used David Fury gravel pit. At the time, that use of the gravel pit was terminated, reclamation projects were not required. However, times have changed. The Board agreed to have the Road and Bridge crew begin a reclamation project on the gravel pit when conditions allow.

- County IT Specialist Keith Keesling discussed the SIPA website option and a micro grant of up to \$6500.00 due by January 19, 2019 to assist with transitioning to a government funded and supported website. The BOCC gave approval for Mr. Keesling to proceed with the grant application.

Executive Session to Receive Legal Advice

Commissioner Kibel made a motion to enter into an Executive session at 9:24a.m. Commissioner Cook seconded the motion. The purpose of the session was to receive legal advice from Attorney Golbricht regarding pending litigation and legal notice issues. The session was pursuant to CRS Section 24-6-402(4)(b). Attorney Golbricht stated his opinion that the matters were privileged and therefore no minutes or recordings would be kept.

All three Commissioners voted in favor of the motion.

The executive session ended at 9:54 a.m.

The meeting was then adjourned by Commissioner Garchar.

Attest:


Deputy Clerk to the Board of County Commissioners

