

**Dolores County
Board of County Commissioners**

June 8, 2020

A special meeting of the Board of County Commissioners was held via Zoom conferencing in Dove Creek, Colorado on June 8, 2020. Present for the meeting were Chairperson Julie Kibel, Commissioner Steve Garchar and Commissioner Floyd Cook, Attorney Dennis Golbricht, County Administrator Margret Daves and Deputy Clerk to the Board Jody Gardner.

The meeting began with everyone reciting the Pledge of Allegiance.

Guests

Sheriff Don Wilson, Emergency Manager Keith Keesling, Mapping and Address Specialist Amber Fisher, Treasurer Janie Stiasny, Clerk and Recorder Lana Hancock, Assessor Berna Ernst, Senior Services Director Julie Bingham and staff member Cara Brackett, Health Nurse Secretary Charlotte Liming, Social Services Director Malynda Evans and staff members Janet Crawford, Angie Buffington and Sylvianne Johnson, Deputy Treasurer Machel Jones, Community Voice Representative Ronda Lancaster, CSU Extension Agent Gus Westerman and staff members Oma Fleming and Kenny Smith, Health Nurse Mary Randolph, HR and Payroll Specialist Lenore Johnson

Agenda

Commissioner Cook made a motion to accept the agenda with the additions a County Credit Card discussion and the Senior Services Contract discussion.

Commissioner Garchar seconded the motion.

All three Commissioners voted in favor of the motion.

Discussion for Re-Opening and Returning the Courthouse to Regular Business Hours

Commissioner Kibel shared the current standards per Governor Polis' orders.

Sheriff Wilson discussed an employee that will become full time to assist the public by screening and entering offices one at a time to protect employees and the public. Reimbursement funding for the position and other COVID-19 expenses was recently released from the State.

Assessor Berna Ernst discussed changing the courthouse days of operation to a four-day work week to mimic the school schedule. At this time the Dove's Nest will not be open on Fridays for day care services due to COVID-19.

Per Colorado Revised Statute the County adopts on an annual basis the hours of operation for the Courthouse and offices that serve the public. Changes will be discussed at the end of the year before the County conducts reorganization.

Commissioner Garchar made a motion approving the Courthouse hours return to Monday-Thursday 8:30-4:30 and a half day on Friday 8:30-12:30 to the public.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

West Fork Fire and Possible Decision

The drafting of a lease between the County and the West Fork Fire was discussed. The purpose of the lease is to guarantee a backup funding source for annual Operating and Maintenance costs. To date the West Fork Fire has obtained donations for the O and M costs. However, donations are not a guaranteed source of income that DOLA recognizes. The County will apply for the DOLA grant to assist the West Fork Fire with funds to build a firehouse.

Commissioner Garchar made a motion approving a lease between the County and the West Fork Fire for Operating and Maintenance and to proceed with the DOLA grant application.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

New Business

County Credit Card Discussion: A discussion concerning individual departments cards and the current procedures in place for documentation, budgeting, line item coding, transaction disputes, purchasing guidelines and fraudulent charges was discussed.

Per Attorney Golbricht's recommendation a comprehensive credit card policy will be drafted and adopted.

Old Business

Social Services New Construction Building Contract Discussion: Attorney Golbricht shared details from a recent meeting with Jones and Demille Engineering, Tri-Hurst Construction and local bid winning subcontractors. Per the meeting, a one-year warranty verses the original County requested two-year warranty was preferred by contractors. After discussion, the Commissioners agreed to proceed with the one-year warranty from the date of completion with a request for improved communication between all parties.

Public Comment

There was no public comment.

Commissioner Kibel closed the meeting.


Deputy Clerk to the Board of County
Commissioners




Chairman of the Board of County Commissioners