

**Dolores County  
Board of County Commissioners**

**May 4, 2020**

A special meeting of the Board of County Commissioners was held via Zoom conferencing in Dove Creek, Colorado on May 4, 2020. Present for the meeting were Chairperson Julie Kibel, Commissioner Steve Garchar and Commissioner Floyd Cook, Attorney Dennis Golbricht, County Administrator Margret Daves and Deputy Clerk to the Board Jody Gardner.

The meeting began with Commissioner Kibel reciting the Pledge of Allegiance.

**Guests**

Senior Services Director Julie Bingham, Payroll and HR Specialist Lenore Johnson, Mapping and Addressing Specialist Amber Fisher, CSU Extension Office Secretary Oma Fleming, Assessor Berna Ernst, Health Nurse Mary Randolph, Clerk and Recorder Lana Hancock, CSU Extension Agent Gus Westerman, Treasurer Janie Stiasny, Emergency Manager Keith Keesling, Social Services Director Malynda Evans, Chamber of Commerce Representative Kendra Cook, Community Voice Representative Ronda Lancaster, Dove Creek Press Owner Kathleen Keesling, RE-2J School Superintendent Ty Gray and other unidentified persons that did not participate in any discussions.

**Payroll for April 30, 2020**

The following is a list of total payrolls by Department:

County Commissioners:	\$7,832.34	7 Employees		
County Clerk:	\$3,328.51	3 Employees		
County Treasurer:	\$2,638.15	2 Employees		
County Assessor:	\$4,033.73	4 Employees		
GIS:	\$1,186.00	1 Employee		
County Maintenance:	\$1,413.35	1 Employee		
County Sheriff:	\$13,926.84	9 Employees	5 Part Time	
County Coroner:	\$361.61	1 Employee		
EMA:	\$3,003.71	1 Employee		
Extension:	\$1,269.00	2 Employees		
DCTV:	\$2,203.81		9 Part Time	
Veterans Office:	\$480.22		1 Part Time	
Senior Services:	\$8,878.65	3 Employees	13 Part Time	
Health & Nurse:	\$3,116.43	2 Employees		1 Temp
Mandatory Weed:	\$2,049.60	2 Employees	1 Part Time	
R&B Administration Other:	\$23,586.45	19 Employees	1 Part Time	
Social Services:	\$6,498.64	5 Employees	1 Part Time	
<b>TOTAL:</b>	<b>\$81,438.25</b>	<b>62 Employees</b>	<b>31 Part Time</b>	<b>1</b>
<b>Temp</b>				

**Payroll and Expenditures**

Commissioner Garchar made a motion to accept payroll and expenditures.  
Commissioner Cook seconded the motion.  
All three Commissioners voted in favor of the motion.

**Minutes**

The regular BOCC meeting minutes from April 20, 2020 were presented for approval.

Commissioner Garchar made a motion to accept the above-mentioned minutes.  
Commissioner Cook seconded the motion.  
All three Commissioners voted in favor of the motion.

**Agenda**

Commissioner Garchar made a motion to accept the agenda with the additions of Library Board Secretary Approval, Forest Service grant funds with Oma Fleming, & Bruin Waste Management.  
Commissioner Cook seconded the motion.  
All three Commissioners voted in favor of the motion.

**Department Head Meeting**

**Assessor:** Berna Ernst said her office is running well and offering full services. An early estimate of taxable income from property values for the 2021 budget year indicates a decline of approximately 3million dollars. Ms. Ernst noted that oil and gas is down due to prices not production and Kinder Morgan is drilling a new well.

**Maintenance:** Steven Stiasny was not present.

**Road & Bridge:** Steve Davis was not present.

**Treasurer:** Janie Stiasny said property taxes have been 98% collected.

**Clerk:** Lana Hancock said her office has been busy with Motor Vehicle registrations and renewals. The public has been utilizing the drop box outside the Courthouse and when needed they do go outside to assist with meeting the public's needs.

Elections are rolling along. Gathering unaffiliated signatures for candidates was extended by a month due to COVID-19 and social distancing requirements.

The Ambulance Board drive through election will be held drive through style at the Public Service Center in a large blue tent starting at 7am through 7pm on Tuesday, May 5.

**DCTV:** Dan Fernandez happily reported that nothing had blown up in the DCTV equipment room!

The state road cameras were recently repaired and are online.

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**Nurse:** Mary Randolph has been working with the school on a variance request to the Governor's orders to allow a graduation to be held for Dolores County's twelve senior graduates. Ms. Randolph has been waiting on guidelines from the state in regards to graduation ceremonies.

Colorado Health Foundation financial assistance funds were awarded to the public health department in the amount of \$28,000.00 to assist with COVID-19 expenses.

**Human Resources:** Lenore Johnson participated in an Equal Pay Act webinar. Equal pay for equal work was the focus. The implementation starts January 2021. The system is based on seniority and merit system. Job descriptions, pay rate, employee reviews, education and experience will all be mandated and tracked. Break times will be recorded and comps will focus on time worked.

Credit card fraud is at an all time high due to COVID-19. Ms. Johnson reminded everyone to delete cookies after purchases.

**EMS:** Keith Keesling has been assisting with the ambulance board drive through election setup.

FEMA put out an emergency performance grant to assist with wages for emergency managers. However, the State retained the funds.

Mr. Keesling is researching criteria for assistance with a request to be an exclusion county.

**Extension:** CSU Extension Agent Gus Westerman is on mandatory work from home guidelines until May 15<sup>th</sup>, possibly longer.

A local business response list has been updated in an to roll out program assistance as it becomes available.

DCDC received \$10,000.00 from Community Voice for emergency loan funds. DCDC has loaned out \$5,000.00 so far and has \$15,000.00 available to assist local businesses.

Mr. Westerman has been offering individual over the phone consultations through the Extension office.

The CSU orchard project is moving along well this year with what looks to be a great crop. The annual U-pick will most likely be canceled due to COVID-19. Food bank donations are likely for crop distribution.

The 4-H program has been greatly affected by the lack of face to face contact for members and leaders. Mr. Westerman guarantees that all 4-H participants will complete projects this year.

Budgets are being cut substantially throughout the state. Salary reductions are a possibility due to the cuts.

**Senior Services:** Julie Bingham acquired to grants through the CARES act. \$24,000.00 was received for nutrition and \$33,000.00 was received to assist with transportation costs.

The Senior Services kitchen has been sending out 70-100 meals through the home delivery program.

Some of the seniors have been utilizing the walking path while practicing social distancing measures.

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**Extension and Weed:** Secretary Oma Fleming is unsure if the Junior Rodeo's or the Fair will be allowed to be held this summer. The Fair Grounds arena is worked and available for use. The shooting range had some backstop work done by the Road and Bridge department and is open to the public. The Weed District has been doing inspections as the weeds are growing well. Spraying is being done, when the wind allows. The two, summer hire returning helpers will start work soon.

The Extension office has been running smoothly with Gus and Joey working from home and Oma covering the office.

**Social Services:** Malynda Evans did not have anything to share.

**Sheriff:** Don Wilson was not present.

**Addressing and Mapping:** Amber Fisher helped mail out census post cards to Dolores County voters. The Census deadline has been extended until October 31 due to COVID-19. Currently Dolores County only has a 15% completion record.

Ms. Fisher has been working on mile markers for the Dolores/Norwood road as well as the Disappointment road. The markers will be installed soon before the ground dries up and hardens.

**Special Projects Manager:** Margret Daves shared details from her conversation with Sheriff Wilson in regards to fire bans. After a discussion with Grant Allen, Sheriff Wilson recommends that the County be allowed to burn only when there is not a red flag warning in place.

**Attorney Golbricht:** discussed an email previously shared concerning the two on going law suits with the County that were in appeals. No response was received in the allotted time frame, therefore, both cases should be dismissed.

Dissention amongst Counties, CDPHE and Governor's orders are increasing with the ongoing COVID-19 pandemic.

**Commissioner Garchar:** attended a COGCC Zoom meeting. Oil and gas permits in March of 2019 totaled 700, in March of 2020 there were 70. A 90% drop in permit applications which directly affects funding through severance taxes for water projects.

Commissioner Garchar gave an update from a recent Region 9 meeting. Director Bryce Capron resigned and a new director is being sought as a Dove Creek representative. Loan interest was deferred due to COVID-19 for April. Region 9 reported a loss of \$35,000.00 so far due to the pandemic.

**Commissioner Cook:** gave an update on the drain issue at the PSC. Foster Plumbing accepted responsibility and is warranting their work and repairing the troublesome line.

Six large Denver area counties all received reimbursement funds for the COVID-19 pandemic costs they have incurred.

Commissioner Cook wants the BOCC to work with Health Nurse Randolph in drafting a County exclusion letter from the Governor's orders as there are still no cases in Dolores County.

**Commissioner Kibel:** questioned the County's security level with employees working from home. A mechanical firewall is managed by Farmers Telephone Company. Everyone needs to have up to date antivirus protection in place.

**Chamber of Commerce Representative Kendra Cook:** reminded everyone about the weekly Chamber Chats on Tuesdays at 10. There's a difficult long-term road ahead financially for business.

The 4<sup>th</sup> of July celebration is still a possibility in some aspects. The fire department is planning on putting on the fire works show. They are also applying for a two-day beer tent application. The cookshack meal has been canceled, however, local vendors are willing to offer their services. The band is still a possibility.

**Emergency Management Conex Purchase Discussion:** Emergency Manager Keesling shared some quotes he'd received for a 40' Conex. After discussion concerning painting and venting Mr. Keesling was given the go ahead to proceed with the purchase of a suitable Conex.

Commissioner Garchar made the motion approving a Conex purchase.  
Commissioner Cook seconded the motion.  
All three Commissioners voted in favor of the motion.

**Federal Forest Funds Discussion and Resolution Adoption:** RE-2J School District Superintendent Ty Gray was present via Zoom to discuss the amounts received from the US Federal Forest Service and in what manner the funds should be split between the County and School.

In accordance with the U.S. Federal Forest Service - Forest Payment and Secure Rural Schools and Community Self Determination Act the treasurer reported receipt of \$322,405.96 from the US Federal Forest Service. Title III funds of 7% totaling \$26,551.08 were dispersed. The remaining funds were split 50% to the Road and Bridge Fund in the amount of \$161,202.98 and 50% to Dolores County School District in the amount of \$161,202.98.

Commissioner Cook made a motion approving Resolution 05-20-01 and dispersing the funds as above.  
Commissioner Garchar seconded the motion.  
All three Commissioners voted in favor of the motion.

**Courthouse Security Grant Funding Letter Approval:** County Administrator Margret Daves presented a letter requesting funds from the Colorado Court Security Funds current grant cycle to assist with personnel wages during court proceedings.

Commissioner Cook made a motion approving the grant funding request.  
Commissioner Garchar seconded the motion.  
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**Discussion and Possible Action in Regards to Illegal Dumping and Sign Stealing:** Sheriff Wilson is handling the situations as they occur in the legal capacity that he is allowed.

Commissioner Kibel will contact Chris Trosper with Bruin Waste Management to discuss the recently received invoice and the transfer station rates in regards prevention of the illegal dumping issue.

**Weed District Discussion Concerning Forest Service Lands:** Weed District Secretary Oma Fleming shared details concerning the Forest Service contract for weed spraying in Dolores County. The contract for 2020 included additional funds compared to previous years to include the Cabin Creek day use facility grounds weed control.

**Library Board Secretary Appointment:** A letter was received from the Dolores County Library Board recommending Tammy Allen as Secretary/Bookkeeper to replace Dixie Mulligan.

Commissioner Garchar made a motion approving the Library Board recommendation.

Commissioner Cook seconded the motion.

All three Commissioners voted in favor of the motion.

**Old Business**

**Cahone Park Gazebo Construction Decision:** Administrator Margret Daves share an estimate for tree and stump removal at the Cahone Park. A GOCO grant was discussed as an option to assist with the cost of improving the park. More estimates will be gathered and details for the grant applications will be researched.

**Social Services Building Discussion and Possible Contract Action:** Attorney Golbricht visited with Jones and Demille Representative Scoot Flannery in regards to a couple of issues with the submitted bid sheets received for the Social Services Building. The first error was due to the bidder's error of a partial submittal. The second situation was because a bidder withdrew a credit originally figured into the bid submitted. A guaranteed maximum price amount is still being discussed due to the changes. Attorney Golbricht will keep the BOCC updated and a meeting will be scheduled when pricing is closer to being guaranteed.

**Stateline Liquor License Certificate:** The Stateline Liquor License application was previously approved and sent to the State. Commissioner Kibel signed the certificate upon receipt of the State's approval.

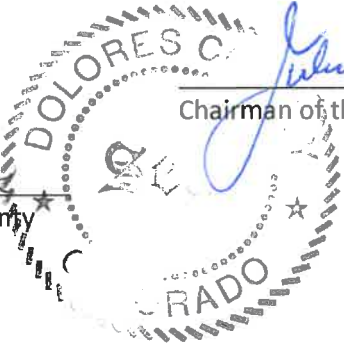
**Public Comment**

There was no public comment.

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Commissioner Kibel closed the meeting.

  
Deputy Clerk to the Board of County  
Commissioners



  
Chairman of the Board of County Commissioners