

**Proceedings of the Dolores County board of
County Commissioners
January 19, 2016**

A Regular meeting of the board of County Commissioners was held in their boardroom in Dove Creek, Colorado January 19, 2016. Present for the meeting was Chairman of the Board, Julie Kibel and Commissioner Ernie Williams. Commissioner Stowe was absent. Also present for the meeting was, Lorraine Hancock, Deputy Clerk to the Board, Dennis Golbricht, County Attorney, and Margret Daves, Special Projects Manager.

Guests

Doug Funk, Dove Creek Press, Jim Ketter, KPMC, LLC Owners Rep, Malynda Evans, Social Services Director, Gus Westerman, DCDC, Dan Fernandez, DCDC, Oma Fleming, Weed District, Mary Randolph, Health Nurse, Connie Clementson, BLM, Berna Ernst, Assessor, Nita Purkat, Senior Services Director, Lenore Carhart, HR

Pledge

The meeting was started by everyone standing and saying the Pledge of Allegiance.

Approval of Minutes

Commissioner Williams made a motion to accept the Minutes from December 21st, 2015, January 4th and January 7th, 2016.

Commissioner Kibel seconded the motion. Both Commissioners voted in favor.

Agenda

Commissioner Williams made a motion to approve the agenda with the addition of an executive session.

Commissioner Kibel seconded the motion. Both Commissioners voted yes.

Approval of Payroll & Bills

Commissioner Williams made a motion to accept the payroll and bills from January 8, 2016.

Commissioner Kibel seconded the motion. Both Commissioners voted in favor.

The following is a list of total payroll by Department:

County Commissioners:	\$6,601.28	7 Employees	
County Commissioner Other	387.87		1 Part Time
Transfer Station	832.70		1 Part Time
County Clerk:	2,619.00	3 Employees	
County Treasurer:	2,238.00	2 Employees	
County Assessor:	2,638.09	3 Employees	
GIS:	1,135.19		2 Part Time
County Maintenance:	1,443.39	1 Employee	1 Part Time
Traffic Enforcement	1,314.26	1 Employee	
County Sheriff:	10,026.59	6 Employees	3 Part Time
County Coroner:	360.31	1 Employee	
EMA/EMS:	1,117.29	1 Employee	
Extension:	800.26	1 Employee	
DCTV:	461.75		1 Part Time
Veterans Office:	480.22		1 Part Time
Senior Services:	6,203.28	2 Employee	15 Part Time
Health & Nurse:	2,714.72	2 Employees	
Mandatory Weed:	77.49		1 Part Time
Admin Other:	20,752.61	19 Employees	1 Part Time
Social Services	<u>5,231.96</u>	4 Employees	
TOTAL	\$67,436.26		

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Social Services

Malynda Evans, Social Services Director was here to present the Social Services Financials and Minutes from December.

Dennis asked if funds were spent on an adult protective services case and Malynda confirmed. Dennis praised Malynda for how she handled the case.

Malynda said that she will be discussing end of life planning with the Nita Purkat, Senior Services Director to better inform county residents.

There was discussion on this.

Commissioner Williams made a motion to accept the minutes.

Commissioner Kibel seconded the motion. Both Commissioners voted yes.

Commissioner Williams made a motion to accept the financials from December from Social Services.

Commissioner Kibel seconded the motion. Both Commissioners voted yes.

Malynda also received an Ormiston Fund Application.

Commissioner Williams made a motion to approve the application.

Commissioner Kibel seconded the motion. Both commissioners voted yes.

There was discussion on having more rules in order to apply for Ormiston Funds.

Owners Representative Contract

Jim Ketter, KPMC, LLC was here to go over his contract.

Margret Daves, Special Project Manager said that once Jim's contract is signed, he will take the reins on the Senior Service Center and Road and Bridge Project.

Dennis presented to contract to the commissioners for review. Dennis asked for a certificate of insurance and Jim said that he would get that to us. Jim will also have the county as an additional insured. Dennis said that the contract includes the work for hire, the base agreement and the consultant work assignment. Jim has agreed to be bound by his proposal for the Road and Bridge contract as long as it commences by June 2016. Dennis went over the contract details.

Commissioner Williams made a motion to sign Jim Ketter's owner's representative contract.

Commissioner Kibel seconded the motion. Both commissioners voted yes.

There was discussion on how the contract documents will be kept between the two entities.

Dennis suggested if Jim has any updates, he could come to a Commissioners Meeting but otherwise Margret can keep the board updated.

The notice to proceed was issued by the commissioners and Jim Ketter, KPMC, LLC accepted.

Jim went through the schedule details and the delivery method for architect solicitation.

There was discussion on this.

Commissioner Williams made a motion to go with the CMGC Delivery Method.

Commissioner Kibel seconded the motion. Both Commissioners voted yes.

Jim discussed hiring a materials testing firm and have a geotechnical assessment which he is working on already. He is also looking to make sure the site survey has the appropriate information. He discussed a commissioning agent which is an inspector.

Dennis asked about building codes and Jim said he would discuss the building codes with Ken Charles, DOLA.

There was discussion on building codes.

The commissioners thanked Jim for his work.

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Reorganization of the Board

Doug R. Stowe will become chair & Julie R. Kibel will become vice chairperson.

APPOINTMENTS

Commissioner Williams made the motion for appointments and to rehire employees as listed below with the removal of the Ambulance Board and the addition of Commissioner Williams as ex-officio to the Fair Board. Commissioner Kibel seconded the motion. Both Commissioners voted yes.

- Chairman of the Board of Commissioners- Doug R. Stowe
- Vice Chairman of the Board of Commissioners- Julie R. Kibel
- Social Services-Doug Stowe
- Dolores County Sr. Services Board- Julie Kibel
- AAA Board- Julie Kibel
- Transportation Region 9 – Ernie Williams
- CDOT – TPR- Ernie Williams
- Housing Solutions- Doug Stowe
- Addressing- Doug Stowe
- Lower Dolores River Plan- Ernie Williams, Julie Kibel, & Doug Stowe
- CO Oil and Gas Designee- Ernie Williams

HOLIDAYS FOR 2016

New Year's	January 1st	Friday
Martin Luther King	January 18th	Monday
Presidents' Day	February 15th	Monday
Good Friday	March 25 th	Friday
Memorial Day	May 30th	Monday
Independence Day	July 4th	Monday
Labor Day	September 5th	Monday
Columbus Day	October 10th	Monday
Veterans Day	November 11th	Friday
Thanksgiving	November 24 th & 25th	Thursday & Friday
Christmas	December 23th & 26th	Friday & Monday

Employee's Birthday will be given up to have 23th of December off.

Holidays to be taken within the month they occur or will be lost.

One Personal Day to be taken within the year.

SERVICE OFFICERS

		Per month
Veterans Service Officer	Richard Brown	1040.00
County Attorney	Dennis Golbricht	2340.00
County Auditor	Majors & Haley	By Contract
District Attorney	7% Contract	
Emergency Medical Coordinator & Emergency Preparedness Coordinator	Todd Parisi	2941.00
GIS Addressing Part Time	Amber Fisher	1901.00
		11,000.00 per year
	Public Health Nurse	
Department Head	Mary Randolph	4510.00

Secretary Nurse Office	Charlotte Miller	3263.00
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INSPECTORS

Barbara Fitzpatrick	Flood Plan Inspector	\$75.00 per permit
David McCart	Septic Inspector	\$1250.00

REAPPOINT EMPLOYEES

Deputy County Assessor	Joi Redshaw	2390.00
	Takara Harrington	2183.00
Part Time Person		12.81 Per Hr.

Deputy/ MV	Prentael Coker	2181.00
Deputy/ Recording	Karen Kibel	2369.00

Commissioners Secretary	Lorraine Hancock	(see below)
Part Time/Student		3,500 per year

½ Admin. Commissioners Office	Jody Gardner	1053.00
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Dolores County Bookkeeper	Lenore Carhart	2356.00
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Human Resources Manager	Lenore Carhart	100.00
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Deputy County Treasurer	Machelle Jones	3045.00
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Part Time		10.00 per hr
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Social Services Director	Malynda Evans	4375.00
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Social Services Income Tech	Janet Crawford	3357.00
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Social Services Income Tech	Joan Thompson	3683.00
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Social Services Case Worker	Melissa Markhart	3983.00
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Secretary to the Board of Comm.	Lorraine Hancock	2161.00
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By virtue of her service as Secretary to the Board of County Commissioners.

She is also appointed as Deputy Clerk to the Board of County Commissioners

Planning Commission Secretary	Lorraine Hancock	100.00
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Special Projects Manager	Margaret Daves	3213.00
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Agent- Extension	Gus Westerman	1475.00
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½ Admin. Extension Office	Jody Gardner	1053.00
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Secretary-Extension	Oma Fleming	1739.00
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Part Time -	Not to exceed	8400.00 per year
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½ Time Secretary-Mandatory Weed	Oma Fleming	1565.00
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Part Time		7500.00 per year
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Part Time Weed Tech.	Allen Anderson	168.00
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1/2 Weed	David Fisher	1552.00
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Custodian Courthouse/Parks-	Steven Stiasny	3303.00
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Part Time		3,000.00 per year
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Transfer Station	Ann Neely	16.13 per hr.
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SHERIFF'S OFFICE

Deputy	Tim Rowell	4432.00
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Deputy	David Harrington	3422.00
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Deputy	Don Wilson	3422.00
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Deputy	Luke Drummond	3213.00
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Part Time Rico Deputy	Stephanie Rogers	476.00
Dispatcher	Keith Keesling	2315.00
Dispatcher	Phyllis Davis	3157.00
Part Time Dispatchers		14.56 per Hr./61,000.00 per year
Shift Diff. & EMS Dispatcher –		12,100.00 per year
		100.00 per shift/1.25 per hour
Telephone for Dispatchers		1500.00

CORONER OFFICE

Coroner	Tom Myers	825.00
Deputy	Don Wilson	100.00 per call
	Joyce Barnett	
	Angela Myers	

CAHONE SR. CENTER

Site Coordinator- Department Head	Nita Purkat	38,800.00 per year
Assistant Site Coordinator		12.15 per hr.
Head Cook		13.30 per hr.
Assistant Cook		11.90 per hr.
Kitchen Assistant		11.35 per hr.
Bus Driver		14.15 per hr.
Administrative Assistant 1		12.60 per hr.
Administrative Assistant 2		26,200.00 per year
Janitor		13.10 per hr.
Assistant Bus Driver		12.15 per hr.
Operations Director/Dispatcher		25,300.00 per year
Homemaker Worker		12.50 per hr.

ROAD & BRIDGE

Road Superintendent – Department Head	Steve Davis	4125.00
Shop Foreman/Mechanic	Mikey Young	3883.00
Construction Foreman	John Nielson	3737.00
Foreman/Fish Creek	Jack Ayers	3770.00
Road Man	James Davis	3158.00
Road Man	Dustin Cressler	3092.00
½ Road Man	David Fisher	1552.00
Road Man	John L. Fury Jr.	3660.00
Road Man	Norman Hickman	3137.00
Road Man	Doug Ragsdale	3094.00
Road Man	Lanell Pribble	3158.00
Truck Foreman	Lonnie Pribble	3822.00
Foreman/Disappointment	Emil Shutt	3790.00
Road Man	Austin Norris	3120.00
Road Man	Cody Curtis	3028.00
Road Man	Larry Kibel	3068.00
Road Man	Larry White	3097.00
Road Man	Adam Leggett	3097.00
Office Manager/ Road Hand	Linda Rehmert	3488.00
Part-time Road Hand	Vicki Ayers	14.82 Per hr.
Part-time Road Hand	Kathy Shutt	10.82 Per hr.
Part-time Road Hand	Stewart Steves	16.44 Per hr.

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NONE OF THESE APPOINTMENTS CREATE A CONTRACT

DESIGNATION OF COUNTY NEWSPAPER

Dove Creek Press.

DOLORES COUNTY SENIOR SERVICES

BOARD OF DIRECTORS

Charles Myers, Nadine Schear, Kay Daves, Shari Richardson, David Carhart, Nadine Funk, Gloria Klein, Bud Delano, Beverly Pilon, Margaret Webb, Barbara Saunders, & Linda Beaman-Sublett.

DOLORES COUNTY ARBITRATORS

To be selected as a need arises.

MANDATORY WEED CONTROL DISTRICT AND LOCAL ADVISORY WEED BOARD

The Board of County Commissioners hereby affirms the appointments of the current Mandatory Weed Control District Board (Pest Control District Advisory Committee pursuant to CRS § 35-5-101, *et seq.*), and further appoints that Board in its entirety as the Local Advisory Weed Board pursuant to CRS § 35-5.5-107. The Board of County Commissioners further adopts and approves the Local Advisory Weed Board county-wide Weed Management Plan and the Mandatory Weed Control District district-wide Weed Management Plan, both as presented by the Weed Control District Board Manager. Current board members are: William (Bill) Garland, Rick Deremo, John Humphreys, Mike Coffey, and Michael Fury.

FAIR BOARD

Linda Rehmert, Jeremy Redshaw, Matt Forst, Christy Vinger, Steve Garchar and Commissioner Ernie Williams as ex-officio.

MEETINGS

County Commissioner meeting will be the first (1st) and third (3rd) Monday of each month unless Monday is a holiday and then the meeting will be the following Tuesday and the End of the Month Meetings will be the last working day of each month unless the last day is on Friday at which time that meeting will be the Thursday before; all meetings are open to the public.

It was further resolved in a matter requiring a vote of the Board, telecommunication is allowed provided the subject is discussed in an open meeting on a speaker phone. This is inclusive of the meetings held for Dolores County and can be changed at the discretion of the Board of County Commissioners.

DESIGNATION OF AREA WHERE & WHEN MEETINGS ARE POSTED

Meetings and agenda's, are posted on the Bulletin Board in the County Courthouse at least 24 hours prior to any meeting held and published in the County newspaper whenever possible.

Due to Commissioner Stowes absence, Commissioner Kibel continued the meeting as Vice Chairperson.

Compliance Certification Contract

Oma Fleming, Mandatory Weed Manager presented a compliance certification. She said that this contract is nearly identical to the contract that was signed last year for weed control on county roads. Commissioner Williams made the motion to approve the compliance certification. Commissioner Kibel seconded the motion. Both commissioners voted yes.

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Weed and District Management Plan

Oma Fleming, Mandatory Weed Manager gave the Commissioners a letter stating they will adopt the same plans for the County Wide Weed Management Plan and the District Management Plan.

Commissioner Williams made a motion to adopt the County Wide Weed Management Plan and the District Management Plan.

Commissioner Kibel seconded the motion. Both commissioners voted yes.

Open Health Nurse Bids

The County put a notice in the Dove Creek Press for sealed bids for the remodel of the Public Health Nurse Office and they received one sealed bid. Commissioner Williams opened the bid.

Jim Hutchinson, Savage Basin Iron and Stone-\$38,951.52; phase three is not included in the bid.

There was discussion on this.

Commissioner Williams made a motion to approve the bid from Savage Basin Iron and Stone; anything decisions above and beyond the bid price will have to be made by the commissioners.

Commissioner Kibel seconded the motion. Both commissioners voted yes.

Dennis said this lease will need to be terminated at year 9 if there are any issues.

Tax Abatement

The County Assessor submitted an abatement to the Commissioners and Berna Ernst, Assessor was here to discuss the abatement.

Commissioner Williams read over the tax abatement.

Berna Ernst, Assessor said that the structure has been used as a storage shed but was valued and marked as a house.

Commissioner Williams made a motion to approve this abatement.

Commissioner Kibel seconded the motion. Both Commissioners voted yes.

Coroy Subdivision Exemption

The County received a subdivision exemption application from Myles Coroy who wants to subdivide 10.38 acres leaving a 35 acre parcel. The Commissioners gave preliminary approval at a previous meeting and the survey has been completed. They presented the Mylar and Dennis prepared the resolution.

Dennis said that from a legal perspective, everything is on track.

Commissioner Williams made a motion to approve Resolution # 01-16-02 the Subdivision Exemption for Myles and Barbara Coroy.

Commissioner Kibel seconded the motion. Both Commissioners voted yes.

Executive Session

Commissioner Williams called for a personnel executive session to discuss the EMS/EMA position.

Dennis Golbricht, County Attorney said that there has been a motion to discuss a personnel issue with Todd Parisi, EMS/EMA. Dennis gave him the option of an executive session or an open meeting pursuant to C.R.S 24-6-402(4)(f) Personnel Matters and he chose an executive session; the recording will be kept for 90 days.

Commissioner Williams made a motion to go into executive session at 11:49am.

Commissioner Kibel seconded the motion. Both commissioners voted yes.

Commissioner Williams made a motion to come out of executive session and continue with the regular meeting at 12:35pm.

Commissioner Kibel seconded the motion. Both commissioners voted yes.

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DCDC SB152 and Paradox Community Trust Grant

Gus Westerman and Dan Fernandez were here on behalf of the DCDC Board. Gus said that DCDC voted to request that Dolores County opt out of SB152.

Dan said that this would take care of the issues with selling excess bandwidth and suggested having Dennis Golbricht, County Attorney look into this. Dan said most of the counties are opting out.

There was discussion on this.

Gus said it's an important part of economic development and they are formally asking the county to opt out.

Gus said there also discussed a \$10,000 Community Challenge Grant Program \$10,000. DCDC would like to partner up with Pay It Forward and the County Commissioners to apply for this grant to rebuild the Chamber of Commerce and the Welcome Center. The grant program will require a 10% match that will be provided by DCDC; this wouldn't cost the county anything. The application is due at the end of February.

Commissioner Williams asked if there are any strings attached and Dan said that there are no strings attached.

Commissioner Williams made a motion to become a partner with DCDC.

Commissioner Kibel seconded the motion. Both commissioners voted yes.

Gus said they have been working on a management plan for the Dick and Adeline Weber Business Park. He passed out the plan for the commissioner's review. He said any activities within the park will work with the county's land use codes as well as DCDC's regulations.

Dan said that there is now a U-Haul Rental site at the Weber Business Park.

Treasurer Public Depositories Resolution

Commissioner Williams read the resolution.

Commissioner Williams made a motion to sign resolution #01-16-03 to approve the Treasurers Public Depositories.

Commissioner Kibel seconded the motion. Both Commissioners voted yes.

Investment Policy Resolution

Commissioner Williams read the resolution.

Commissioner Williams made a motion to sign resolution #01-16-04 to approve the Investment Policy received from the Treasurer.

Commissioner Kibel seconded the motion. Both Commissioners voted yes.

Resolution 01/16/05

Commissioner Williams read the resolution.

Commissioner Williams made a motion to sign resolution #01-16-05 to approve the funds transfer from the Fairgrounds to the General Fund.

Commissioner Kibel seconded the motion. Both Commissioners voted yes.

Resolution 01/16/06

Commissioner Williams read the resolution.

Commissioner Williams made a motion to sign resolution #01-16-06 to approve the funds transfer from the Mineral Leasing Fund to the General Fund for the County Manager Grant.

Commissioner Kibel seconded the motion. Both Commissioners voted yes.

Ormiston Fund 01/16/08

Commissioner Williams read the resolution.

Commissioner Williams made a motion to sign resolution #01-16-08 to approve the funds transfer from the Ormiston Fund to the Social Services fund.

Commissioner Kibel seconded the motion. Both commissioners voted yes.

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Treasurers Semi Annual Report

Commissioner Williams made a motion to sign the Treasurer's 2015 Semi Annual Report.
Commissioner Kibel seconded the motion. Both Commissioners voted yes.

Public Health Nurse Funds Transfer

Commissioner Williams read the resolution.
Commissioner Williams made a motion to sign resolution #01-16-01 to transfer \$25,000 from the General Fund to the Public Health Nurse Fund.
Commissioner Kibel seconded the motion. Both Commissioners voted yes.

Dolores County Public Library Board Members

Commissioner Williams read a letter from the Dolores County Public Library Board recommending the re appointment of Linda Yellowman and Lynn Smith to serve another term ending in January 2021.
Commissioner Williams made a dual motion to accept both recommendations to reappoint Linda Yellowman and Lynn Smith to the Dolores County Public Library Board.
Commissioner Kibel seconded the motion. Both commissioners voted yes.

Dolores County Senior Advisory Board

Commissioner Williams read a letter from the Dolores County Senior Advisory Board recommending the re appointment of Charles Myers, Bud Delano, Kay Daves, David Carhart, Nadine Funk, Gloria Klein, Beverly Pilon, Margaret Webb, Shari Richardson, and Barbara Saunders for the 2016 calendar year. This re appointment also includes Nadine Schear and Linda Beaman-Sublett as alternates.
Commissioner Williams made a motion to accept the recommendations from the Dolores County Senior Advisory Board.
Commissioner Kibel seconded the motion. Both commissioners voted yes.

Rico Ambulance Funding

The Rico Ambulance is in need of repair on some compliance items and they have asked the commissioners to write a letter of support for grant funding.

Resolution 01/16/07

Commissioner Williams read the resolution.
Commissioner Williams made a motion to approve Resolution 01/16/07 to transfer funds from the Social Services Fund to the Senior Services Fund.
Commissioner Kibel seconded the motion. Both commissioners voted yes.

Public Health Nurse Contract

Mary Randolph, Public Health Nurse submitted a Colorado Department of Public Health and Environment DCEED-IMM Contract.
Commissioner Williams made a motion to sign the contract.
Commissioner Kibel seconded the motion. Both commissioners voted yes.

NCA

No updates.

Shooting Range Environmental Site Assessment

Dennis is working on this item.

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BLM

Connie Clementson, BLM was here for an update.

Commissioner Williams said that the RAC is working on a Master Leasing Plan.

There was some discussion on this.

Connie said the BLM is continuing with Travel Management county by county.

Commissioner Kibel asked about oil and gas leases within the county.

Connie said that there are some parcels within the county that might go to lease sales and they are submitting paperwork to keep us in the loop. She said some of the areas are near the Lone Cone Mesa with a total of around 5,000 acres. She said that are still working on the ACSE movement.

Commissioner Williams discussed game retrieval when Forest Service land backs the BLM.

Commissioner Kibel discussed the weeds at Bradfield's and Connie said the BLM purchased a mower and should be able to help the county mow. She also said that when a major holiday comes around, we need to have that area cleaned up.

Adjourned

Commissioner Williams made the motion to Adjourn.

Commissioner Kibel seconded the motion. Both Commissioners voted yes.

The meeting ended at 2:20p.m.

Chairman of the Board of County Commissioners

Attest:

Deputy Clerk to the
Board of County Commissioners