

Dolores County Development Corporation  
**BOARD MEETING MINUTES**

Date: June 8, 2016

<b>MEMBERS PRESENT:</b>			<b>Guests</b>
Sonny Fraiser			Tim Rossiter
Gus Westerman	Laura Lewis Marchino		Cindy Divergsten
Kendra	Chris Roberts		

Agenda Item / Topic	Findings and Discussion	Conclusions, Recommendations Actions, and/or Motions
<b>Call to Order</b>	Gus called meeting to order at 11:04am.	<b>Information Only</b>
<b>Approval of Minutes</b>	May 11th minutes were read by Gus. Chris requested that minutes be done electronically and distributed with meeting materials. The group agreed. It is too hard to make changes or remember what happened when they are not sent out.	Motion to approve by Chris and Sonny seconded. <b>Motion Approved</b>
<b>Financial Report</b>	<p>Gus presented the financials for Tammy Beanland as follows:  DCDC checking account balance as of 5/31/16 is \$27,678.63</p> <p style="padding-left: 40px;"><b>Deposits</b>  \$500.00 – Region 9  \$280.00 – LTJ (June rent)</p> <p style="padding-left: 40px;"><b>Expenses</b>  \$25.00 – Chris Roberts (mileage)  \$500.00 – Steve Pehrson (tractor exhibit move)</p> <p>DCDC (loan fund) checking account balance as of 5/31/16 is \$19,481.10  Deposits  \$553.93 – Tim Rossiter pmt</p> <p>DCDC savings account balance as of 4/30/16 is \$16,365.97  No activity  The Chamber account has \$475.10</p> <p><b>Bills up for approval:</b>  Rodgers &amp; Company for the Tax 990 forms for: DCC, Chamber and the Foundation  (now the loan fund for \$50 each and totaling \$150  Ian Ferring –sewer piping—Fixed elbow by Carhart building \$815</p>	<p><b>Laura made the motion and Sonny seconded that the financial report be approved. The motion passed with all in favor.</b></p> <p><b>Kendra made the motion and Chris seconded that the bills be approved for payment. The motion passed with all in favor.</b></p>

<p><b>River Rim Tear Drop Update</b></p>	<p>Tim provided an update on his business and his discontent about how the DCDC handled him needing to get off the board and pay off the \$6K loan he got as a board member. There was a lot of discussion as to why the DCDC had to put their house in order and the threat of an Attorney General investigation. There was recognition that we need to work with Tim who has made payments on the loan but hasn't been able to pay off. If he paid it off, he would need another loan. There was discussion that paying off the \$6K amount would solve the problem.</p>	<p><b>Laura made the motion that Tim make payment to close out the current loan (the \$6K made as a board member) and apply for a new loan. He would like to be able to apply within 30 days do to ordering of equipment and current contracts. Sonny seconded the motion that passed with all in favor.</b></p>
<p><b>Dove Creek Chamber of Commerce</b></p>	<p>There was discussion about the Chamber being under the DCDC and making sure they are in compliance. Chris checked the Secretary of State office and we are but need to change the registered office and registered agent to DCDC. Discussion about whether checks need 2 signatures. The grant funds will stay in the DCDC account until needed by the Chamber. The DCDC will be paying for the staff person.</p> <p>The Chamber will receive \$7,000 through the Challenge grant and CDC was planning to match \$1,100. In discussion regarding the Chamber budget, the Board would like to up their match to bring the budget up to \$10,000. Gus said the school provided \$701.60 for marketing that will also need to be included. There was significant discussion about the importance of the staff person and that hopefully memberships would pay for additional marketing.</p> <p><b>Chamber materials</b> - Bryce has a ton of Chamber materials in his building. There was discussion that very few of the items would be useful today. Resources and magazine would be outdated etc. The chamber began in 2009.</p>	<p><b>Laura made the motion to increase the DCDC match to make up the difference from the Challenge grant, (and school donation of \$701.60 from checking) to meet the Chamber budget. The remaining amount will come from savings and not to exceed \$4,110. Sonny seconded the motion that passed with all in favor.</b></p> <p><b>Laura will outreach Bryce about getting the bylaws and other materials and passwords for the Chamber. Gus will pick up the Chamber boxes and Laura will plan to go through them. Laura will take the "recyclables" back and determine what can still be used.</b></p>
<p><b>Technical Assistance Opportunity</b></p>	<p>Carolyn Dunmire submitted an application to the State's Blueprint 2.0 program for technical assistance around tourism development. The group felt it would help get the new Chamber Director up-to-speed. It is through the Office of Economic Development. Laura also offered to connect the new Chamber Director to other chambers in the region.</p>	<p><b>FYI</b></p>
<p><b>Website Development</b></p>	<p>DCDC received permission to get a page on the County website. Laura will be submitting that information to the County to upload. It will be basic information with Gus as the contact and the loan application materials. Laura hopes to have this done by the next meeting.</p> <p>There was also discussion about the Chamber website. Laura will talk to Bryce and try to get the information so the group could possibly update it with their limited budget.</p>	<p><b>FYI -- Send Loan application to Tim.</b></p>

<b>Colorado Trust Opportunity</b>	Didn't have much to report. Hoping to receive \$200K for planning grant. Greg/Dan and Cecil involved in process but nothing has happened on the Colorado Trust end.	<b>FYI</b>
<b>DCDC Budget &amp; Bookkeeping</b>	Chris will be doing the books. Cindy sent him the budget templates but he is waiting for information from Tammy. There was a question about when we are going to get rent from Kyle and David. It was asked that we document that in a letter to the tenants.	<b>Send out reminder letters about when rent at the Business Park starts for tenants.</b>
<b>Park Septic System</b>	The sewer on the west side of Kyle's building is backed up. They fixed a broken elbow but there is still a blockage. It needs to be snaked. Sonny had several questions regarding how the system connects into the utility coordinator and the water flow. DCDC will pay the bill for the work.	<b>FYI</b>
<b>Membership</b>	Discussed board membership.	<b>Need Dan to check in with Cecil as he isn't attending meetings.</b>
<b>Updates from SBDC and Region 9</b>	Region 9 will be profiling Carhart in their next newsletter. Distributed the Energy Indicator Report. Currently working on Healthcare.  SBDC Women's Conference is July 22 <sup>nd</sup> with reception the evening before. Cindy looking to do another Leading Edge this fall. She is currently doing training in Ignacio and distributed information on event in AZ.	<b>FYI</b>
<b>Loan Status</b>	Tim (see previous) Carhart and Cement plant up-to-date. Martinez's need to move the mobile home. He was notified. David Cressler needs to move tanks. Suggestion was notify them or start charging rent. Additional discussion regarding Cressler but no action taken.	<b>FYI</b>
<b>Local Business Situation</b>	Laura mentioned Region 9 beginning to look at Brownfield sites for possible redevelopment. There was discussion about the relocated shooting range.  The Kesslings are working on the Dolores County Farmers Market. Kendra is not sure of the location but will start in July for 8 weeks. They are looking to bring in homemade products, nonprofit booths, cottage farm industries. Local has first priority. Possibly Friday afternoon in Dove Creek and Saturday in Cahone.	<b>FYI</b>
<b>Meeting Adjourned</b>	Meeting Adjourned at 1:21pm	<b>Laura made the motion and Sonny seconded that the meeting be adjourned. The motions passed with all in favor.</b>

Submitted by Laura Lewis Marchino, Region 9